



Meetings are held at the
Ilwaco Community Building Meeting Room
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO
CITY COUNCIL MEETING**

Monday, February 24, 2014

**6:00 p.m. REGULAR COUNCIL MEETING
AGENDA**

A. Call to order

B. Flag Salute

C. Roll Call

D. Oath of Office

E. Approval of Agenda

F. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
 - a. February 10, 2014, Regular meeting

2. Claims & Vouchers (TAB 2)
 - a. Checks: 36270 to 36272 + Electronic \$15,301.48
 - b. Checks: 36273 to 36299 \$74,840.62
 - GRAND TOTAL: \$90,142.10

G. Reports

1. Staff Reports (TAB 3)
 - a. Treasurer's Report
2. Council Reports
3. Mayor's Report

H. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

I. Business

1. Updated Resolution for the Local Government Investment Pool (TAB 4) – *Cassinelli*

J. Discussion

1. Contract for Professional Engineering Services 2014 (TAB 9) – *Cassinelli*
2. Shoreline Master Program Update (SMP) Update Participation Plan and Preliminary Shoreline Jurisdiction map (TAB 10) – *Cassinelli*
3. First Avenue North Sewer Improvement and Brumbach Overlay Project (TAB 11) – *Cassinelli*
4. ATV's and ORV's on City Streets and Trails (TAB 12) – *Forner & Jensen*
5. Indian Creek Reservoir Project (TAB 13) – *Cassinelli*
6. Building Permit Fees (TAB 14) - *Jensen*

K. Correspondence and Written Reports

L. Future Discussion/Agendas

1. Amended Procedures Ordinance—*City Planner*
2. CresComm Ethernet cable access

M. Adjournment

N. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Regular Meeting	Monday	02/24/14 03/10/14	6:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Friday	03/14/14	7:15 p.m.	Community Building
Planning Commission	Regular Meeting (meetings subject to cancellation if there is no business to transact)	Tuesday	03/04/14 03/18/14	6:00 p.m.	Community Building
Port/City Council Meeting	Regular Meeting	Tuesday	03/11/14	6:00 p.m.	Port Meeting Room
City Council	Water Discussion with DOH	Tuesday	03/18/14	1:00 p.m.	Ilwaco Fire Hall



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, February 10, 2014**

A. Call to order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

D. Approval of Agenda

Councilmember Jensen requested that a discussion item be added for the Building Permit Fees

ACTION: Motion to approve agenda with amendment (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 36204 to 36211 + electronic totaling \$30,477.32 and Checks 36212 to 36260 totaling \$45,265.22 for a total of \$75,742.54.

ACTION: Motion to amend the consent agenda with the addition of checks 36261 to 36269 for a grand total of \$247,509.73 (Jensen/Chambreau). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Chief of Police report for January 2014.

2. Council Reports

- a. Councilmember Jensen attended a meeting with Mayor Cassinelli and Tamara Nack from Grey & Osborne about the Elizabeth street project.
- b. Councilmember Mulinix mentioned that she has been working with Parks and Recreation on spraying Black Lake next week and the upcoming Black Lake Fishing Derby.
- c. Councilmember Chambreau attended a finance committee meeting with Treasurer Elaine McMillan where they discussed the local government investment pool funds.
- d. Councilmember Forner mentioned that he spoke with the Treasurer about more CLAW training for City employees.

3. Mayor's Report

- a. The Mayor attended the meeting with Councilmember Jensen and Tamara Nack regarding the Elizabeth Street project. He also attended the Port meeting on February 2nd.

G. Comments of Citizens and Guests Present

- a. None

H. Business

I. Discussion

a. Local Government Investment Pool – Updated Resolution

There was discussion on how these funds are being invested and who has the authority to edit the form and authorize the form. **ACTION: Move to Business at the next meeting with the explanation of the above mentioned.**

b. Building Permit Fees

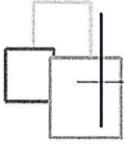
Councilmember Jensen presented a briefing item on this topic. There was some discussion on the new building inspector (Matt Bonney) and why/how the building permit fees were being defined and allocated. The question arose about re-models as well and how those fees would be determined. Currently there is one outstanding building permit with the City of Ilwaco and those fees are to be assessed as they were prior to Matt Bonney becoming building inspector. **ACTION: Leave this item as a future Discussion item until additional information is provided.**

M. Adjournment

ACTION: Motion to adjourn the meeting (Marshall). Mayor Cassinelli adjourned the meeting at 7:04 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Deputy City Clerk



Register

Number	Name	Fiscal Description	Cleared	Amount
36270	Fero, Jimmie W	2014 - February - Second meeting		\$855.15
36271	Gardner, Daryl W	2014 - February - Second meeting		\$1,466.04
36272	Schweizer, Dennis	2014 - February - Second meeting		\$1,661.46
ACH Pay - 1021	Gustafson, David M.	2014 - February - Second meeting		\$1,365.93
ACH Pay - 1022	Hazen, Warren M.	2014 - February - Second meeting		\$1,552.70
ACH Pay - 1023	Mc Kee, David A	2014 - February - Second meeting		\$1,609.16
ACH Pay - 1024	Mc Millan, Elaine	2014 - February - Second meeting		\$1,859.90
ACH Pay - 1026	Smith, Ariel	2014 - February - Second meeting		\$1,229.90
ACH Pay - 1027	Staples, Terri P	2014 - February - Second meeting		\$267.95
EFT 2-10-14	U.S. Treasury Department	2014 - February - Second meeting		\$3,433.29
				\$15,301.48

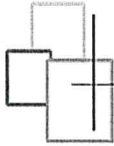
We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher number 36270 through 36272 and electronic payments totalling \$15,301.48 are approved this 24th day of February, 2014

Council member

Council member

Treasurer

Council member



Register

Number	Name	Print Date	Clearing Date	Amount
Bank of the Pacific				
Check				
<u>36273</u>	A & E Security Solutions, Inc.	2/24/2014		\$89.85
<u>36274</u>	Alamo Industrial	2/24/2014		\$10,226.82
<u>36275</u>	ALS Environmental	2/24/2014		\$107.00
<u>36276</u>	Alsco-American Linen Div.	2/24/2014		\$32.75
<u>36277</u>	Centurylink	2/24/2014		\$1,344.49
<u>36278</u>	Chinook Observer	2/24/2014		\$195.10
<u>36279</u>	Gray & Osborne, Inc.	2/24/2014		\$34,124.39
<u>36280</u>	Green River Community College/WETRC	2/24/2014		\$365.00
<u>36281</u>	HD Fowler Company	2/24/2014		\$1,533.70
<u>36282</u>	IFOCUS Consulting Inc.	2/24/2014		\$682.50
<u>36283</u>	Int. Ins. of Muni Clerks	2/24/2014		\$50.00
<u>36284</u>	J & H Boatworks, Inc.	2/24/2014		\$371.30
<u>36285</u>	Lawson Products	2/24/2014		\$210.50
<u>36286</u>	Lazerquick	2/24/2014		\$11.25
<u>36287</u>	MAJ Plumbing Inc.	2/24/2014		\$105.11
<u>36288</u>	Mindray DS USA Inc.	2/24/2014		\$8.58
<u>36289</u>	Pacific CO Auditor	2/24/2014		\$7,494.51
<u>36290</u>	Pitney Bowes	2/24/2014		\$348.00
<u>36291</u>	PUD No 2 of Pacific County	2/24/2014		\$9,708.90
<u>36292</u>	Sid's IGA	2/24/2014		\$5.56
<u>36293</u>	Sparks Automotive Inc.	2/24/2014		\$100.51
<u>36294</u>	Sunset Auto Parts Inc.	2/24/2014		\$258.67
<u>36295</u>	The Watershed Company	2/24/2014		\$5,871.25
<u>36296</u>	Vision Municipal Solutions, Llc	2/24/2014		\$431.12
<u>36297</u>	Wadsworth Electric	2/24/2014		\$674.50
<u>36298</u>	Walter E. Nelson Co. of Astoria	2/24/2014		\$63.45
<u>36299</u>	Wilbur Ellis Company	2/24/2014		\$425.81
Total Check				\$74,840.62
Total 8023281				\$74,840.62
Grand Total				\$74,840.62

CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers 36273 through 36299 are approved for payment in the amount of \$74,840.62

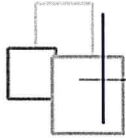
This _____ day of _____, 2014

Council member

Council member

Treasurer

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A & E Security Solutions, Inc.					
	36273	2014 - February - Second meeting			
		Invoice - 2/16/2014 2:09:46 PM			
			115301		
			001-000-000-514-20-31-00	Office & Operating Supplies	\$17.97
			001-000-000-522-10-31-00	Office & Operating Supplies	\$17.97
			101-000-000-543-30-30-00	Office And Operating	\$17.97
			401-000-000-534-00-31-00	Operation & Maintenance	\$17.97
			409-000-000-535-00-31-01	Operations And Maintenance	\$17.97
		Total Invoice - 2/16/2014 2:09:46 PM			
					\$89.85
	Total 36273				\$89.85
Total A & E Security Solutions, Inc.					
Alamo Industrial					
	36274	2014 - February - Second meeting			
		Invoice - 2/18/2014 4:57:24 PM			
			4378891		
			001-000-000-576-80-35-00	Small Tools & Equipment	\$10,226.82
		Total Invoice - 2/18/2014 4:57:24 PM			
					\$10,226.82
	Total 36274				\$10,226.82
Total Alamo Industrial					
ALS Environmental					
	36275	2014 - February - Second meeting			
		Invoice - 2/16/2014 2:10:33 PM			
			51-248973-0		
			409-000-000-535-00-31-01	Operations And Maintenance	\$107.00
		Total Invoice - 2/16/2014 2:10:33 PM			
					\$107.00
	Total 36275				\$107.00
Total ALS Environmental					
AlSCO-American Linen Div.					
	36276	2014 - February - Second meeting			
		Invoice - 2/16/2014 2:11:12 PM			
			LPOR1139578		
			001-000-000-576-80-31-00	Office & Operating Supplies	\$8.19
			101-000-000-543-30-30-00	Office And Operating	\$8.19
			401-000-000-534-00-31-00	Operation & Maintenance	\$8.19
			409-000-000-535-00-31-01	Operations And Maintenance	\$8.18
		Total Invoice - 2/16/2014 2:11:12 PM			
					\$32.75
	Total 36276				\$32.75
Total AlSCO-American Linen Div.					
Centurylink					
	36277	2014 - February - Second meeting			
		Invoice - 2/18/2014 2:09:27 PM			
			001-000-000-514-20-42-00	Communication	\$312.95
			001-000-000-522-10-42-00	Communication	\$357.76
			401-000-000-534-00-42-00	Communications	\$288.92
			409-000-000-535-00-42-00	Communications	\$384.86
		Total Invoice - 2/18/2014 2:09:27 PM			
					\$1,344.49
	Total 36277				\$1,344.49
Total Centurylink					
Chinook Observer					
	36278	2014 - February - Second meeting			
		Invoice - 2/16/2014 2:11:50 PM			
			058-14		
			001-000-000-511-30-44-00	Official Publications	\$61.20
		Total Invoice - 2/16/2014 2:11:50 PM			
					\$61.20
		Invoice - 2/16/2014 2:12:40 PM			
			2yr renewal		
			001-000-000-511-30-44-00	Official Publications	\$65.00
		Total Invoice - 2/16/2014 2:12:40 PM			
					\$65.00
		Invoice - 2/19/2014 9:11:41 AM			
			util. worker advert		
			001-000-000-511-30-44-00	Official Publications	\$68.90
		Total Invoice - 2/19/2014 9:11:41 AM			
					\$68.90
	Total 36278				\$195.10
Total Chinook Observer					
Gray & Osborne, Inc.					
	36279	2014 - February - Second meeting			
		Invoice - 2/18/2014 1:41:47 PM			
			13458.00-8		
			409-000-000-594-63-35-02	Engineering - Collection System	\$8,786.22

Total Invoice - 2/18/2014 1:41:47 PM		\$8,786.22
Invoice - 2/18/2014 1:44:06 PM		
13437.01-1		
401-000-000-594-34-41-02	Engineering - Distribution	\$3,694.95
Total Invoice - 2/18/2014 1:44:06 PM		\$3,694.95
Invoice - 2/18/2014 1:45:38 PM		
12460.00-25		
401-000-000-594-34-62-00	Construction Project - Resvoir	\$14,076.42
Total Invoice - 2/18/2014 1:45:38 PM		\$14,076.42
Invoice - 2/18/2014 1:46:37 PM		
13437.00-11		
101-000-000-595-10-41-04	Engineering - Elizabeth	\$6,146.69
Total Invoice - 2/18/2014 1:46:37 PM		\$6,146.69
Invoice - 2/18/2014 1:47:37 PM		
12555.00-18		
401-000-000-594-34-41-01	Engineering - Plant	\$1,420.11
Total Invoice - 2/18/2014 1:47:37 PM		\$1,420.11
Total 36279		\$34,124.39
Total Gray & Osborne, Inc.		\$34,124.39
Green River Community College/WETRC		
36280		
2014 - February - Second meeting		
Invoice - 2/19/2014 12:02:38 PM		
130975		
401-000-000-534-00-43-00	Travel/Meals/Lodging	\$365.00
Total Invoice - 2/19/2014 12:02:38 PM		\$365.00
Total 36280		\$365.00
Total Green River Community College/WETRC		\$365.00
HD Fowler Company		
36281		
2014 - February - Second meeting		
Invoice - 2/16/2014 2:13:29 PM		
3563391		
401-000-000-534-00-31-00	Operation & Maintenance	\$310.06
Total Invoice - 2/16/2014 2:13:29 PM		\$310.06
Invoice - 2/16/2014 2:14:08 PM		
3561946		
401-000-000-534-00-31-00	Operation & Maintenance	\$473.06
Total Invoice - 2/16/2014 2:14:08 PM		\$473.06
Invoice - 2/16/2014 2:14:21 PM		
3561948		
401-000-000-534-00-31-00	Operation & Maintenance	\$750.58
Total Invoice - 2/16/2014 2:14:21 PM		\$750.58
Total 36281		\$1,533.70
Total HD Fowler Company		\$1,533.70
IFOCUS Consulting Inc.		
36282		
2014 - February - Second meeting		
Invoice - 2/16/2014 2:14:57 PM		
7104		
001-000-000-514-20-41-00	Professional Services	\$227.50
401-000-000-534-00-41-04	Professional Services - Computer	\$227.50
409-000-000-535-00-41-02	Professional Services - Computer	\$227.50
Total Invoice - 2/16/2014 2:14:57 PM		\$682.50
Total 36282		\$682.50
Total IFOCUS Consulting Inc.		\$682.50
Int. Ins. of Muni Clerks		
36283		
2014 - February - Second meeting		
Invoice - 2/16/2014 2:15:46 PM		
admission		
001-000-000-514-20-43-01	Training	\$50.00
Total Invoice - 2/16/2014 2:15:46 PM		\$50.00
Total 36283		\$50.00
Total Int. Ins. of Muni Clerks		\$50.00
J & H Boatworks, Inc.		
36284		
2014 - February - Second meeting		
Invoice - 2/18/2014 2:14:41 PM		
10602		
401-000-000-534-00-31-00	Operation & Maintenance	\$371.30
Total Invoice - 2/18/2014 2:14:41 PM		\$371.30
Total 36284		\$371.30
Total J & H Boatworks, Inc.		\$371.30
Lawson Products		
36285		
2014 - February - Second meeting		
Invoice - 2/18/2014 4:50:50 PM		
9302221941		
001-000-000-576-80-31-00	Office & Operating Supplies	\$118.24
401-000-000-534-00-31-00	Operation & Maintenance	\$67.24
409-000-000-535-00-31-01	Operations And Maintenance	\$25.02
Total Invoice - 2/18/2014 4:50:50 PM		\$210.50
Total 36285		\$210.50
Total Lawson Products		\$210.50
Lazerquick		
36286		
2014 - February - Second meeting		
Invoice - 2/18/2014 5:13:13 PM		

	21486			
	001-000-000-514-30-00-00	Records Services		\$11.25
	Total Invoice - 2/18/2014 5:13:13 PM			\$11.25
Total 36286				\$11.25
Total Lazerquick				\$11.25
MAJ Plumbing Inc.				
36287		2014 - February - Second meeting		
	Invoice - 2/18/2014 3:22:54 PM			
	5451			
	001-000-000-522-10-31-00	Office & Operating Supplies		\$105.11
	Total Invoice - 2/18/2014 3:22:54 PM			\$105.11
Total 36287				\$105.11
Total MAJ Plumbing Inc.				\$105.11
Mindray DS USA Inc.				
36288		2014 - February - Second meeting		
	Invoice - 2/18/2014 5:15:53 PM			
	B&O 2013 refund			
	001-000-000-514-20-31-00	Office & Operating Supplies		\$8.58
	Total Invoice - 2/18/2014 5:15:53 PM			\$8.58
Total 36288				\$8.58
Total Mindray DS USA Inc.				\$8.58
Pacific CO Auditor				
36289		2014 - February - Second meeting		
	Invoice - 2/16/2014 2:27:22 PM			
	voters			
	001-000-000-511-60-51-00	Election Costs		\$7,494.51
	Total Invoice - 2/16/2014 2:27:22 PM			\$7,494.51
Total 36289				\$7,494.51
Total Pacific CO Auditor				\$7,494.51
Pitney Bowes				
36290		2014 - February - Second meeting		
	Invoice - 2/18/2014 1:51:29 PM			
	2-2014			
	001-000-000-514-20-45-00	Postage Meter Rental		\$348.00
	Total Invoice - 2/18/2014 1:51:29 PM			\$348.00
Total 36290				\$348.00
Total Pitney Bowes				\$348.00
PUD No 2 of Pacific County				
36291		2014 - February - Second meeting		
	Invoice - 2/18/2014 3:10:07 PM			
	001-000-000-511-60-47-00	Electricity		\$159.48
	001-000-000-522-50-47-00	Electricity		\$807.13
	001-000-000-572-50-47-00	Electricity		\$700.66
	001-000-000-575-50-40-00	Community Bldg Other - Electri		\$467.11
	001-000-000-576-80-47-00	Electricity		\$87.42
	101-000-000-542-63-47-00	Street Light Operating		\$592.96
	401-000-000-534-00-47-00	Electricity		\$2,461.49
	409-000-000-535-00-47-01	Electricity		\$4,432.65
	Total Invoice - 2/18/2014 3:10:07 PM			\$9,708.90
Total 36291				\$9,708.90
Total PUD No 2 of Pacific County				\$9,708.90
Sid's IGA				
36292		2014 - February - Second meeting		
	Invoice - 2/18/2014 5:17:34 PM			
	2-11-14			
	401-000-000-534-00-31-00	Operation & Maintenance		\$5.56
	Total Invoice - 2/18/2014 5:17:34 PM			\$5.56
Total 36292				\$5.56
Total Sid's IGA				\$5.56
Sparks Automotive Inc.				
36293		2014 - February - Second meeting		
	Invoice - 2/16/2014 2:27:53 PM			
	19415			
	401-000-000-534-00-48-00	Vehicle Repairs/Maintenance		\$100.51
	Total Invoice - 2/16/2014 2:27:53 PM			\$100.51
Total 36293				\$100.51
Total Sparks Automotive Inc.				\$100.51
Sunset Auto Parts Inc.				
36294		2014 - February - Second meeting		
	Invoice - 2/18/2014 5:16:53 PM			
	7899343			
	409-000-000-535-00-31-01	Operations And Maintenance		\$258.67
	Total Invoice - 2/18/2014 5:16:53 PM			\$258.67
Total 36294				\$258.67
Total Sunset Auto Parts Inc.				\$258.67
The Watershed Company				
36295		2014 - February - Second meeting		
	Invoice - 2/18/2014 5:11:26 PM			
	2014-0153			
	001-000-000-558-60-41-00	Planner Services		\$5,871.25
	Total Invoice - 2/18/2014 5:11:26 PM			\$5,871.25
Total 36295				\$5,871.25

Total The Watershed Company				\$5,871.25
Vision Municipal Solutions, Llc				
36296				
	2014 - February - Second meeting			
Invoice - 2/16/2014 2:28:37 PM				
2205				
401-000-000-534-00-31-06	Office & Customer Service		\$215.56	
409-000-000-535-00-31-08	Office Supplies & Customer Service		\$215.56	
Total Invoice - 2/16/2014 2:28:37 PM			\$431.12	
Total 36296			\$431.12	
Total Vision Municipal Solutions, Llc			\$431.12	
Wadsworth Electric				
36297				
	2014 - February - Second meeting			
Invoice - 2/16/2014 2:29:23 PM				
17410				
401-000-000-534-00-41-03	Professional Services - Electrician		\$303.67	
Total Invoice - 2/16/2014 2:29:23 PM			\$303.67	
Invoice - 2/16/2014 2:29:25 PM				
17432				
409-000-000-535-00-41-01	Professional Services - Electrician		\$370.83	
Total Invoice - 2/16/2014 2:29:25 PM			\$370.83	
Total 36297			\$674.50	
Total Wadsworth Electric			\$674.50	
Walter E. Nelson Co. of Astoria				
36298				
	2014 - February - Second meeting			
Invoice - 2/18/2014 4:53:30 PM				
368949				
001-000-000-575-50-40-01	Community Bldg Other-Mntc		\$12.69	
001-000-000-576-80-31-00	Office & Operating Supplies		\$12.69	
401-000-000-534-00-31-00	Operation & Maintenance		\$12.69	
409-000-000-535-00-31-01	Operations And Maintenance		\$12.69	
409-000-000-535-00-31-01	Operations And Maintenance		\$12.69	
Total Invoice - 2/18/2014 4:53:30 PM			\$63.45	
Total 36298			\$63.45	
Total Walter E. Nelson Co. of Astoria			\$63.45	
Wilbur Ellis Company				
36299				
	2014 - February - Second meeting			
Invoice - 2/19/2014 9:16:22 AM				
7747985				
001-000-000-576-80-34-00	Aquatic Weed Treatment		\$425.81	
Total Invoice - 2/19/2014 9:16:22 AM			\$425.81	
Total 36299			\$425.81	
Total Wilbur Ellis Company			\$425.81	
Grand Total	Vendor Count	27		\$74,840.62

TREASURER'S REPORT
Month ending January 31, 2014

The 2014 budget has been set to build reserves while continuing to replace and maintain a back log of deteriorating equipment and facilities. Additionally, careful cash management must be deployed as revenues and disbursements often fluctuate. The chart below shows that some of the funds have already started the year with a higher or lower than anticipated carry over from 2013. During the month of April, the first budget amendment of the year will be drafted to incorporate this and any other issues identified during the first quarter of 2014 that need to be amended in the budget.

City of Ilwaco				
Beginning Fund Balance				
1/1/2014				
	Actual	Budget	variance	%
General Fund	171,658	122,992	48,666	40%
Streets Fund	41,301	39,731	1,570	4%
Tourism Fund	58,246	56,917	1,329	2%
Excise Rsv Fund	16,296	18,630	(2,334)	-13%
Water Fund	115,429	206,016	(90,587)	-44%
Water/Sewer Bond Rsv Fund	327,179	327,179	(0)	0%
Stormwater Fund	8,955	11,406	(2,451)	-21%
Sewer Fund	351,442	368,714	(17,272)	-5%
Total	1,090,506	1,151,585	(61,080)	-5%

The following explains the significant discrepancies from the projected and actual beginning balances:

General Fund (001)

The 2013 actual revenues included the receipt of approximately \$21,000 of unanticipated revenue from sources such as utility taxes, permits, community building rent, and park donations. This was offset by \$58,000 of grant revenue that was not claimed. On the expenditure side, \$58,000 of expenditures for grant related projects did not occur. However, the project to replace the roof and ramp at city hall for \$10,000 and purchase the flail mower head \$12,000 did not occur in 2013, but were included in the 2014 budget. The \$21,000 of unanticipated revenue along with the funds not expended for the flail had and repairs at city hall \$22,000 created the majority of the \$48,666 carryover of fund balance.

Water Fund (401)

The budgeted beginning balance for the water fund includes the anticipated carryover for the projects not completed in 2013 of \$70,000. The variance in the balance is comprised of \$16,500 of grant funds expended and \$71,000 of loan funds disbursed, both not yet reimbursed, and \$43,800 of loan funds disbursed that will not be received until project closeout. The \$131,000 of funds expended, not yet received is offset by \$24,000 of unbudgeted revenue from penalty billing and water connections to explain the majority of the \$90,000 variance.

Wastewater Fund (409)

Excluding loan funds and Seaview Sewer District charges, the fund revenues were approximately \$25,000 less than budget; however, were offset by expenditures that came in under budget.

Summary

The city has the opportunity to address many issues during 2014. Until optimal reserves are established the city is exposed to cash flow fluctuation and unfunded emergencies. In addition to the day to day operation of the water and sewer plant, maintenance of city streets and storm drainage, fire and police protection, and utility billing, there are many repairs being made to the water and sewer plants and infrastructure during 2014. Additionally, the city council and staff still have the following (and many other) projects to move forward in the new-year:

- 1) Tenant for lower half of Community Building
- 2) Transportation Improvement Board grant projects – Elizabeth & sidewalks
- 3) Black Lake Aquatic weeds grant
- 4) Shoreline Master Program update
- 5) Construction of backwash basin, and filter; completion of reservoir; painting of steel reservoir
- 6) Nesadi Sewer projects, treatment plant roof
- 7) Identification and funding of parks projects
- 8) Progress on Comprehensive Plan
- 9) Roof and ramp replacement at city hall
- 10) Completion of Steed house sale

Current Overall Cash Position

The following are the account balances at the Bank of Pacific and Local Government Investment Pool:

Current Balances as of February 18, 2014

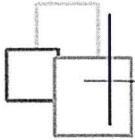
Bank of Pacific

xxx.3303 Main	\$430,355
xxx.7413	28,320

LGIP	<u>825,781</u>
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Total Cash	<u>\$1,284,456</u>
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Elaine McMillan
Treasurer



Cash and Investment Activity

1/31/14

Fund		Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
001	General Fund Current Expense	\$171,657.98	\$0.00	\$64,968.65	\$89,820.88	\$146,805.75	\$0.00	\$146,805.75
101	City Streets	\$41,300.73	\$0.00	\$1,812.03	\$19,115.81	\$23,996.95	\$0.00	\$23,996.95
104	Tourism	\$58,245.94	\$0.00	\$534.09	\$1,182.06	\$57,597.97	\$0.00	\$57,597.97
301	Excise Reserve	\$16,296.38	\$0.00	\$335.27	\$0.00	\$16,631.65	\$0.00	\$16,631.65
401	Water	\$115,428.55	\$0.00	\$145,686.06	\$125,070.95	\$136,043.66	\$0.00	\$136,043.66
402	Water & Sewer Equip Reserve	\$0.12	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.12
403	Water & Sewer Bond Redemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Water & Sewer Bond Reserve	\$327,178.55	\$0.00	\$0.00	\$0.00	\$327,178.55	\$0.00	\$327,178.55
408	Stormwater	\$8,955.27	\$0.00	\$19,664.73	\$2,387.87	\$26,232.13	\$0.00	\$26,232.13
409	Sewer	\$351,442.10	\$0.00	\$104,659.65	\$106,861.65	\$349,240.10	\$0.00	\$349,240.10
631	Payroll Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632	Claims Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999	Lgip Investment	(\$808,704.97)	\$808,704.97	\$17,075.83	\$17,075.83	(\$825,780.80)	\$825,780.80	(\$0.00)
		\$281,800.65	\$808,704.97	\$354,736.31	\$361,515.05	\$257,946.08	\$825,780.80	\$1,083,726.88

Revenue

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Fund Current Expense						
Revenue						
001-000-000-308-80-00-00	Beginning Cash & Investments:	\$0.00	\$0.00	\$122,992.00	0.00%	\$122,992.00
Taxes						
General Property Taxes						
001-000-000-311-10-00-00	General Property Taxes	\$624.81	\$624.81	\$143,500.00	0.44%	\$142,875.19
Total General Property Taxes		\$624.81	\$624.81	\$143,500.00	0.44%	\$142,875.19
Retail Sales and Use Taxes						
001-000-000-313-11-00-00	Local Sales & Use Taxes	\$8,087.31	\$8,087.31	\$135,000.00	5.99%	\$126,912.69
Total Retail Sales and Use Taxes		\$8,087.31	\$8,087.31	\$135,000.00	5.99%	\$126,912.69
Business and Occupation Taxes						
001-000-000-316-10-00-00	Business & Occupation Tax	\$12,816.83	\$12,816.83	\$58,000.00	22.10%	\$45,183.17
Business and Occupation Taxes on Private Utilities						
001-000-000-316-40-01-00	Garbage 6% Utility Tax	\$0.00	\$0.00	\$13,800.00	0.00%	\$13,800.00
001-000-000-316-40-02-00	Cable 6% Utility Tax	\$831.22	\$831.22	\$12,000.00	6.93%	\$11,168.78
001-000-000-316-40-03-00	Telephone 6% Utility Tax	\$3,200.87	\$3,200.87	\$35,000.00	9.15%	\$31,799.13
001-000-000-316-40-04-00	Electric 6% Utility Tax	\$17,119.80	\$17,119.80	\$75,000.00	22.83%	\$57,880.20
001-000-000-316-40-05-00	Water Utility Tax	\$4,198.27	\$4,198.27	\$53,797.00	7.80%	\$49,598.73
001-000-000-316-40-06-00	Sewer Utility Tax	\$4,308.23	\$4,308.23	\$49,455.00	8.71%	\$45,146.77
001-000-000-316-40-07-00	Storm Drainage Utility Tax	\$1,179.17	\$1,179.17	\$4,320.00	27.30%	\$3,140.83
Total Business and Occupation Taxes on Private Utilities		\$30,837.56	\$30,837.56	\$243,372.00	12.67%	\$212,534.44
001-000-000-316-81-00-00	Gambling Tax	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
Total Business and Occupation Taxes		\$43,654.39	\$43,654.39	\$302,372.00	14.44%	\$258,717.61
Excise Taxes						
001-000-000-317-20-00-00	Local Leasehold Excise Tax	\$0.00	\$0.00	\$20,000.00	0.00%	\$20,000.00
Total Excise Taxes		\$0.00	\$0.00	\$20,000.00	0.00%	\$20,000.00
Total Taxes		\$52,366.51	\$52,366.51	\$600,872.00	8.72%	\$548,505.49
Licenses and Permits						
Business Licenses and Permits						
001-000-000-321-99-00-00	Other Business Licenses and	\$5,133.34	\$5,133.34	\$37,000.00	13.87%	\$31,866.66
Total Business Licenses and Permits		\$5,133.34	\$5,133.34	\$37,000.00	13.87%	\$31,866.66
Non-Business Licenses and Permits						
Buildings, Structures and Equipment						
001-000-000-322-10-00-01	Building Permit Fees	\$200.00	\$200.00	\$7,560.00	2.65%	\$7,360.00
Total Buildings, Structures and Equipment		\$200.00	\$200.00	\$7,560.00	2.65%	\$7,360.00
001-000-000-322-90-00-01	Zoning Fees	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Non-Business Licenses and Permits		\$200.00	\$200.00	\$12,560.00	1.59%	\$12,360.00
Total Licenses and Permits		\$5,333.34	\$5,333.34	\$49,560.00	10.76%	\$44,226.66
Intergovernmental Revenues						
State Grants						
001-000-000-334-03-12-00	DOE Aquatic Weed Grant	\$0.00	\$0.00	\$39,000.00	0.00%	\$39,000.00
001-000-000-334-03-13-00	DOE Shoreline Master Program	\$0.00	\$0.00	\$125,000.00	0.00%	\$125,000.00
Total State Grants		\$0.00	\$0.00	\$164,000.00	0.00%	\$164,000.00
State Shared Revenues						
001-000-000-335-00-91-00	PUD Privilege Tax	\$0.00	\$0.00	\$9,000.00	0.00%	\$9,000.00
Total State Shared Revenues		\$0.00	\$0.00	\$9,000.00	0.00%	\$9,000.00
State Entitlements, Impact Payments and Taxes						
001-000-000-336-06-21-00	Criminal Justice - Violent	\$250.00	\$250.00	\$500.00	50.00%	\$250.00
001-000-000-336-06-25-00	Criminal Justice - Contracted	\$372.91	\$372.91	\$1,500.00	24.86%	\$1,127.09
001-000-000-336-06-26-00	Criminal Justice - Special Programs	\$216.54	\$216.54	\$795.00	27.24%	\$578.46
001-000-000-336-06-51-00	DUI & Other Criminal Justice	\$43.62	\$43.62	\$300.00	14.54%	\$256.38
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$0.00	\$1,119.00	0.00%	\$1,119.00
001-000-000-336-06-95-00	Liquor Board Profits	\$623.01	\$623.01	\$8,357.00	7.45%	\$7,733.99
Total State Entitlements, Impact Payments and Taxes		\$1,506.08	\$1,506.08	\$12,571.00	11.98%	\$11,064.92
Interlocal Grants, Entitlements, Payments, and Tax						
001-000-000-337-00-01-00	PCOG For Fire Station	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
001-000-000-337-00-02-00	PCOG For Community Building	\$0.00	\$0.00	\$18,979.00	0.00%	\$18,979.00
Total Interlocal Grants, Entitlements, Payments, and Tax		\$0.00	\$0.00	\$43,979.00	0.00%	\$43,979.00
Total Intergovernmental Revenues		\$1,506.08	\$1,506.08	\$229,550.00	0.66%	\$228,043.92
Charges for Goods and Services						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Government						
001-000-000-341-81-00-00	Photocopying	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
Other General Government Services						
001-000-000-341-96-00-00	Other General Government Services	\$244.50	\$244.50	\$0.00		(\$244.50)
Total Other General Government Services		\$244.50	\$244.50	\$0.00		(\$244.50)
Total General Government		\$244.50	\$244.50	\$100.00	244.50%	(\$144.50)
Public Safety						
001-000-000-342-20-00-00	Fire Protection Services	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
Total Public Safety		\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
Total Charges for Goods and Services		\$244.50	\$244.50	\$2,100.00	11.64%	\$1,855.50
Fines and Penalties						
Civil Infraction Penalties						
001-000-000-353-10-03-01	Municipal Court Fines	\$686.08	\$686.08	\$5,000.00	13.72%	\$4,313.92
001-000-000-353-70-00-00	Non-Traffic Infraction Penalties	\$5.94	\$5.94	\$0.00		(\$5.94)
Total Civil Infraction Penalties		\$692.02	\$692.02	\$5,000.00	13.84%	\$4,307.98
Total Fines and Penalties		\$692.02	\$692.02	\$5,000.00	13.84%	\$4,307.98
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
001-000-000-361-11-00-00	Investment Interest	\$12.04	\$12.04	\$2,400.00	0.50%	\$2,387.96
Total Total Investment Interest		\$12.04	\$12.04	\$2,400.00	0.50%	\$2,387.96
001-000-000-361-40-00-00	Other Interest	\$1.26	\$1.26	\$40.00	3.15%	\$38.74
Total Interest and Other Earnings		\$13.30	\$13.30	\$2,440.00	0.55%	\$2,426.70
Rents, Leases and Concessions						
001-000-000-362-40-00-00	Space & Facility Rental	\$1.00	\$1.00	\$0.00		(\$1.00)
001-000-000-362-50-00-04	Community Building - Rent	\$845.00	\$845.00	\$1,250.00	67.60%	\$405.00
001-000-000-362-50-01-00	Community Building - Electricity	\$3,518.92	\$3,518.92	\$11,500.00	30.60%	\$7,981.08
Total Rents, Leases and Concessions		\$4,364.92	\$4,364.92	\$12,750.00	34.23%	\$8,385.08
Contributions and Donations From Private Sources						
001-000-000-367-19-00-00	Black Lake Fish Derby Donations	\$0.00	\$0.00	\$4,800.00	0.00%	\$4,800.00
Total Contributions and Donations From Private Sources		\$0.00	\$0.00	\$4,800.00	0.00%	\$4,800.00
Total Miscellaneous Revenues		\$4,378.22	\$4,378.22	\$19,990.00	21.90%	\$15,611.78
Nonrevenues						
State Remittances - Courts						
001-000-000-386-83-08-00	Trauma Care	\$83.86	\$83.86	\$170.00	49.33%	\$86.14
001-000-000-386-83-31-00	Auto Theft	\$45.80	\$45.80	\$220.00	20.82%	\$174.20
001-000-000-386-83-32-00	Brain Trauma	\$34.19	\$34.19	\$40.00	85.48%	\$5.81
Total State Remittances - Courts		\$163.85	\$163.85	\$430.00	38.10%	\$266.15
State Remittances-Courts						
001-000-000-386-91-00-00	ST Gen Fund 40	\$10.11	\$10.11	\$1,300.00	0.78%	\$1,289.89
001-000-000-386-92-00-00	ST Gen Fund 50	\$20.02	\$20.02	\$700.00	2.86%	\$679.98
001-000-000-386-97-00-00	JIS Account	\$4.00	\$4.00	\$225.00	1.78%	\$221.00
Total State Remittances-Courts		\$34.13	\$34.13	\$2,225.00	1.53%	\$2,190.87
Total Nonrevenues		\$197.98	\$197.98	\$2,655.00	7.46%	\$2,457.02
Other Financing Sources						
001-000-000-397-00-00-01	Transfer From 101-Bldg. Rental	\$0.00	\$0.00	\$11,500.00	0.00%	\$11,500.00
001-000-000-397-00-00-02	Transfer From 401-Bldg. Rental	\$0.00	\$0.00	\$12,375.00	0.00%	\$12,375.00
001-000-000-397-00-00-03	Transfer From 409-Bldg. Rental	\$0.00	\$0.00	\$20,275.00	0.00%	\$20,275.00
001-000-000-397-00-00-06	Transfer From 106	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
001-000-000-397-00-00-07	Transfer from 408	\$0.00	\$0.00	\$5,500.00	0.00%	\$5,500.00
Total Other Financing Sources		\$0.00	\$0.00	\$52,150.00	0.00%	\$52,150.00
Total Revenue		\$64,718.65	\$64,718.65	\$1,084,869.00	5.97%	\$1,020,150.35
Total General Fund Current Expense		\$64,718.65	\$64,718.65	\$1,084,869.00	5.97%	\$1,020,150.35
City Streets						
Revenue						
101-000-000-308-80-00-00	Beginning Cash & Investments	\$0.00	\$0.00	\$39,731.00	0.00%	\$39,731.00
Taxes						
General Property Taxes						
101-000-000-311-10-00-00	General Property Tax	\$267.78	\$267.78	\$61,500.00	0.44%	\$61,232.22
Total General Property Taxes		\$267.78	\$267.78	\$61,500.00	0.44%	\$61,232.22
Retail Sales and Use Taxes						
Local Retail Sales and Use Tax						
Rural County Sales and Use Tax						
101-000-000-313-18-62-00	Pcog .09 - (2008)	\$0.00	\$0.00	\$30,653.00	0.00%	\$30,653.00
Total Rural County Sales and Use Tax		\$0.00	\$0.00	\$30,653.00	0.00%	\$30,653.00
Total Local Retail Sales and Use Tax		\$0.00	\$0.00	\$30,653.00	0.00%	\$30,653.00
Total Retail Sales and Use Taxes		\$0.00	\$0.00	\$30,653.00	0.00%	\$30,653.00
Total Taxes		\$267.78	\$267.78	\$92,153.00	0.29%	\$91,885.22
Intergovernmental Revenues						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
State Grants						
101-000-000-334-03-84-00	TIB - Sidewalks	\$0.00	\$0.00	\$52,035.00	0.00%	\$52,035.00
101-000-000-334-03-85-00	TIB - Elizabeth	\$0.00	\$0.00	\$558,435.00	0.00%	\$558,435.00
Total State Grants		\$0.00	\$0.00	\$610,470.00	0.00%	\$610,470.00
State Entitlements, Impact Payments and Taxes						
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax	\$1,541.35	\$1,541.35	\$19,176.00	8.04%	\$17,634.65
Total State Entitlements, Impact Payments and Taxes		\$1,541.35	\$1,541.35	\$19,176.00	8.04%	\$17,634.65
Total Intergovernmental Revenues		\$1,541.35	\$1,541.35	\$629,646.00	0.24%	\$628,104.65
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
101-000-000-361-11-00-00	Investment Interest	\$2.90	\$2.90	\$0.00		(\$2.90)
Total Total Investment Interest		\$2.90	\$2.90	\$0.00		(\$2.90)
Total Interest and Other Earnings		\$2.90	\$2.90	\$0.00		(\$2.90)
Total Miscellaneous Revenues		\$2.90	\$2.90	\$0.00		(\$2.90)
Transfers-In						
101-000-000-397-00-00-01	Transfer from 301	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Total Transfers-In		\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Total Revenue		\$1,812.03	\$1,812.03	\$765,530.00	0.24%	\$763,717.97
Total City Streets		\$1,812.03	\$1,812.03	\$765,530.00	0.24%	\$763,717.97
Tourism						
Revenue						
104-000-000-308-80-00-00	Beginning Cash & Investments	\$0.00	\$0.00	\$56,917.00	0.00%	\$56,917.00
Taxes						
Retail Sales and Use Taxes						
104-000-000-313-31-00-00	Hotel-Motel Tax	\$530.00	\$530.00	\$30,000.00	1.77%	\$29,470.00
Total Retail Sales and Use Taxes		\$530.00	\$530.00	\$30,000.00	1.77%	\$29,470.00
Total Taxes		\$530.00	\$530.00	\$30,000.00	1.77%	\$29,470.00
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
104-000-000-361-11-00-00	Investment Interest	\$4.09	\$4.09	\$130.00	3.15%	\$125.91
Total Total Investment Interest		\$4.09	\$4.09	\$130.00	3.15%	\$125.91
Total Interest and Other Earnings		\$4.09	\$4.09	\$130.00	3.15%	\$125.91
Total Miscellaneous Revenues		\$4.09	\$4.09	\$130.00	3.15%	\$125.91
Total Revenue		\$534.09	\$534.09	\$87,047.00	0.61%	\$86,512.91
Total Tourism		\$534.09	\$534.09	\$87,047.00	0.61%	\$86,512.91
Excise Reserve						
Revenue						
301-000-000-308-80-00-00	Beginning Cash & Investments	\$0.00	\$0.00	\$18,630.00	0.00%	\$18,630.00
Taxes						
Other Taxes						
301-000-000-318-34-00-00	Real Estate Excise Tax -REET 1	\$334.13	\$334.13	\$9,000.00	3.71%	\$8,665.87
Total Other Taxes		\$334.13	\$334.13	\$9,000.00	3.71%	\$8,665.87
Total Taxes		\$334.13	\$334.13	\$9,000.00	3.71%	\$8,665.87
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
301-000-000-361-11-00-00	Investment Interest	\$1.14	\$1.14	\$0.00		(\$1.14)
Total Total Investment Interest		\$1.14	\$1.14	\$0.00		(\$1.14)
Total Interest and Other Earnings		\$1.14	\$1.14	\$0.00		(\$1.14)
Total Miscellaneous Revenues		\$1.14	\$1.14	\$0.00		(\$1.14)
Total Revenue		\$335.27	\$335.27	\$27,630.00	1.21%	\$27,294.73
Total Excise Reserve		\$335.27	\$335.27	\$27,630.00	1.21%	\$27,294.73
Water						
Revenue						
401-000-000-308-80-00-00	Beginning Cash & Investments	\$0.00	\$0.00	\$206,016.00	0.00%	\$206,016.00
Intergovernmental Revenues						
State Grants						
401-000-000-334-04-00-01	State Grant - Department of Health	\$16,320.00	\$16,320.00	\$940,000.00	1.74%	\$923,680.00
Total State Grants		\$16,320.00	\$16,320.00	\$940,000.00	1.74%	\$923,680.00
Total Intergovernmental Revenues		\$16,320.00	\$16,320.00	\$940,000.00	1.74%	\$923,680.00
Charges for Goods and Services						
Physical Environment						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
401-000-000-343-40-00-00	Water Sales	\$52,314.45	\$52,314.45	\$672,467.00	7.78%	\$620,152.55
401-000-000-343-40-00-02	Other Rev Sources	\$3,290.87	\$3,290.87	\$2,060.00	159.75%	(\$1,230.87)
Total Physical Environment		\$55,605.32	\$55,605.32	\$674,527.00	8.24%	\$618,921.68
Total Charges for Goods and Services		\$55,605.32	\$55,605.32	\$674,527.00	8.24%	\$618,921.68
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
401-000-000-361-11-00-00	Investment Interest	\$8.64	\$8.64	\$0.00		(\$8.64)
Total Total Investment Interest		\$8.64	\$8.64	\$0.00		(\$8.64)
Total Interest and Other Earnings		\$8.64	\$8.64	\$0.00		(\$8.64)
Total Miscellaneous Revenues		\$8.64	\$8.64	\$0.00		(\$8.64)
Proprietary Funds Revenues						
Capital Contributions						
401-000-000-379-00-00-01	Water Connections	\$2,500.00	\$2,500.00	\$7,500.00	33.33%	\$5,000.00
Total Proprietary Funds Revenues		\$2,500.00	\$2,500.00	\$7,500.00	33.33%	\$5,000.00
Total Capital Contributions		\$2,500.00	\$2,500.00	\$7,500.00	33.33%	\$5,000.00
Other Financing Sources						
401-000-000-391-80-00-00	Intergovernmental Loan Proceeds	\$71,252.10	\$71,252.10	\$770,000.00	9.25%	\$698,747.90
Total Revenue		\$145,686.06	\$145,686.06	\$2,598,043.00	5.61%	\$2,452,356.94
Total Other Financing Sources		\$71,252.10	\$71,252.10	\$770,000.00	9.25%	\$698,747.90
Total Water		\$145,686.06	\$145,686.06	\$2,598,043.00	5.61%	\$2,452,356.94
Water & Sewer Bond Redemption						
Revenue						
Other Financing Sources						
403-000-000-397-00-00-00	Intertie Loan Usda 91-01	\$0.00	\$0.00	\$4,354.00	0.00%	\$4,354.00
403-000-000-397-00-00-03	Transfer-Sewer Pwtf97-791-007	\$0.00	\$0.00	\$15,086.00	0.00%	\$15,086.00
403-000-000-397-00-00-05	Transfer-Sewer Pwtf 04-691	\$0.00	\$0.00	\$1,676.00	0.00%	\$1,676.00
403-000-000-397-00-00-06	Transfer-Sewer Pwtf 05-691	\$0.00	\$0.00	\$25,528.00	0.00%	\$25,528.00
403-000-000-397-00-00-07	Transfer-Sewer DOE	\$0.00	\$0.00	\$250,862.00	0.00%	\$250,862.00
403-000-000-397-00-70-02	Transfer From Sewer Srf 94-08	\$52,153.94	\$52,153.94	\$104,308.00	50.00%	\$52,154.06
403-000-000-397-00-70-05	Tran From Wat Pwtf04-65104-013	\$0.00	\$0.00	\$18,983.00	0.00%	\$18,983.00
403-000-000-397-00-72-04	Tran From Sewer Pwtf06-962-017	\$0.00	\$0.00	\$13,564.00	0.00%	\$13,564.00
403-000-000-397-00-72-06	Trans From Sewer-B of P 2008	\$14,823.40	\$14,823.40	\$29,648.00	50.00%	\$14,824.60
403-000-000-397-00-72-07	Trans From Sewer PWTF 09-951-	\$0.00	\$0.00	\$13,038.00	0.00%	\$13,038.00
Total Other Financing Sources		\$66,977.34	\$66,977.34	\$477,047.00	14.04%	\$410,069.66
Total Revenue		\$66,977.34	\$66,977.34	\$477,047.00	14.04%	\$410,069.66
Total Water & Sewer Bond Redemption		\$66,977.34	\$66,977.34	\$477,047.00	14.04%	\$410,069.66
Water & Sewer Bond Reserve						
Revenue						
404-000-000-308-80-00-00	Beginning Cash & Invest	\$0.00	\$0.00	\$327,179.00	0.00%	\$327,179.00
Other Financing Sources						
Transfers-In						
404-000-000-397-35-70-01	Wwtp-SRF Reserve- Refinance of	\$0.00	\$0.00	\$4,668.00	0.00%	\$4,668.00
404-000-000-397-35-70-02	Wwtp Srf Reserve- First Avenue	\$0.00	\$0.00	\$12,920.00	0.00%	\$12,920.00
404-000-000-397-35-72-06	Wwtp 2008 Reserve-B of P	\$0.00	\$0.00	\$2,965.00	0.00%	\$2,965.00
Total Transfers-In		\$0.00	\$0.00	\$20,553.00	0.00%	\$20,553.00
Total Revenue		\$0.00	\$0.00	\$347,732.00	0.00%	\$347,732.00
Total Other Financing Sources		\$0.00	\$0.00	\$20,553.00	0.00%	\$20,553.00
Total Water & Sewer Bond Reserve		\$0.00	\$0.00	\$347,732.00	0.00%	\$347,732.00
Stormwater						
Revenue						
408-000-000-308-80-00-00	Beginning Cash & Investment	\$0.00	\$0.00	\$11,406.00	0.00%	\$11,406.00
Charges for Goods and Services						
Physical Environment						
408-000-000-343-10-00-00	Storm Drainage	\$19,664.10	\$19,664.10	\$72,000.00	27.31%	\$52,335.90
Total Physical Environment		\$19,664.10	\$19,664.10	\$72,000.00	27.31%	\$52,335.90
Total Charges for Goods and Services		\$19,664.10	\$19,664.10	\$72,000.00	27.31%	\$52,335.90
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
408-000-000-361-11-00-00	Investment Interest	\$0.63	\$0.63	\$0.00		(\$0.63)
Total Total Investment Interest		\$0.63	\$0.63	\$0.00		(\$0.63)
Total Interest and Other Earnings		\$0.63	\$0.63	\$0.00		(\$0.63)
Total Miscellaneous Revenues		\$0.63	\$0.63	\$0.00		(\$0.63)
Total Revenue		\$19,664.73	\$19,664.73	\$83,406.00	23.58%	\$63,741.27
Total Stormwater		\$19,664.73	\$19,664.73	\$83,406.00	23.58%	\$63,741.27

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Sewer						
Revenue						
409-000-000-308-80-00-00	Beginning Cash & Investment	\$0.00	\$0.00	\$368,714.00	0.00%	\$368,714.00
Charges for Goods and Services						
Physical Environment						
409-000-000-343-60-00-00	Sewer Service Charges	\$55,007.10	\$55,007.10	\$824,244.00	6.67%	\$769,236.90
409-000-000-343-61-00-00	Seaview Sewer District Fees	\$7,323.28	\$7,323.28	\$230,731.00	3.17%	\$223,407.72
409-000-000-343-62-00-00	Seaview - SRF Loan Match	\$18,893.38	\$18,893.38	\$94,282.00	20.04%	\$75,388.62
Total Physical Environment		\$81,223.76	\$81,223.76	\$1,149,257.00	7.07%	\$1,068,033.24
Total Charges for Goods and Services		\$81,223.76	\$81,223.76	\$1,149,257.00	7.07%	\$1,068,033.24
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
409-000-000-361-11-00-00	Investment Income	\$47.05	\$47.05	\$0.00		(\$47.05)
Total Total Investment Interest		\$47.05	\$47.05	\$0.00		(\$47.05)
409-000-000-361-40-00-00	Other Revenue Sources	\$17,048.28	\$17,048.28	\$500.00	3,409.66%	(\$16,548.28)
Total Interest and Other Earnings		\$17,095.33	\$17,095.33	\$500.00	3,419.07%	(\$16,595.33)
Total Miscellaneous Revenues		\$17,095.33	\$17,095.33	\$500.00	3,419.07%	(\$16,595.33)
Proprietary Funds Revenues						
409-000-000-379-00-00-00	Sewer Connections	\$6,200.00	\$6,200.00	\$18,600.00	33.33%	\$12,400.00
Total Proprietary Funds Revenues		\$6,200.00	\$6,200.00	\$18,600.00	33.33%	\$12,400.00
Other Financing Sources						
409-000-000-391-80-00-00	Intergovernmental Loan Proceed	\$0.00	\$0.00	\$295,000.00	0.00%	\$295,000.00
Total Other Financing Sources		\$0.00	\$0.00	\$295,000.00	0.00%	\$295,000.00
Total Revenue		\$104,519.09	\$104,519.09	\$1,832,071.00	5.70%	\$1,727,551.91
Total Sewer		\$104,519.09	\$104,519.09	\$1,832,071.00	5.70%	\$1,727,551.91
Grand Totals		\$404,247.26	\$404,247.26	\$7,303,375.00	5.54%	\$6,899,127.74

Expenditure

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Fund Current Expense						
Expenditure						
001-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$130,028.00	0.00%	\$130,028.00
General Government Services						
Legislative						
Official Publication Services						
001-000-000-511-30-44-00	Official Publications	\$64.80	\$64.80	\$2,000.00	3.24%	\$1,935.20
Total Official Publication Services		\$64.80	\$64.80	\$2,000.00	3.24%	\$1,935.20
Legislative Services						
001-000-000-511-60-10-00	Salaries & Wages	\$1,544.45	\$1,544.45	\$18,000.00	8.58%	\$16,455.55
001-000-000-511-60-20-00	Personnel Benefits	\$260.94	\$260.94	\$2,235.00	11.68%	\$1,974.06
001-000-000-511-60-41-01	IT/Software Services	\$0.00	\$0.00	\$3,833.00	0.00%	\$3,833.00
001-000-000-511-60-46-00	Insurances	\$551.10	\$551.10	\$7,362.00	7.49%	\$6,810.90
001-000-000-511-60-47-00	Electricity	\$176.21	\$176.21	\$0.00		(\$176.21)
001-000-000-511-60-47-02	City Sewer - Museum	\$0.00	\$0.00	\$1,890.00	0.00%	\$1,890.00
001-000-000-511-60-48-00	Repair & Maintenance	\$0.00	\$0.00	\$200.00	0.00%	\$200.00
001-000-000-511-60-49-01	Miscellaneous	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
001-000-000-511-60-51-00	Election Costs	\$0.00	\$0.00	\$6,000.00	0.00%	\$6,000.00
Total Legislative Services		\$2,532.70	\$2,532.70	\$39,620.00	6.39%	\$37,087.30
Total Legislative		\$2,597.50	\$2,597.50	\$41,620.00	6.24%	\$39,022.50
Judicial						
001-000-000-512-50-40-03	Municipal Court Services	\$1,236.00	\$1,236.00	\$17,250.00	7.17%	\$16,014.00
001-000-000-512-50-40-04	Court Remit TO State	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
Total Judicial		\$1,236.00	\$1,236.00	\$20,750.00	5.96%	\$19,514.00
Financial and Records Services						
Financial Services						
001-000-000-514-20-10-00	Salaries & Wages	\$3,733.33	\$3,733.33	\$38,954.00	9.58%	\$35,220.67
001-000-000-514-20-20-00	Personnel Benefits	\$1,300.23	\$1,300.23	\$11,388.00	11.42%	\$10,087.77
001-000-000-514-20-31-00	Office & Operating Supplies	\$815.50	\$815.50	\$6,020.00	13.55%	\$5,204.50
001-000-000-514-20-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
001-000-000-514-20-42-00	Communication	\$290.42	\$290.42	\$4,080.00	7.12%	\$3,789.58
001-000-000-514-20-43-00	Travel/Meals/Lodging	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-514-20-43-01	Training	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
001-000-000-514-20-45-00	Postage Meter Rental	\$0.00	\$0.00	\$1,452.00	0.00%	\$1,452.00
001-000-000-514-20-46-00	Insurance	\$70.00	\$70.00	\$0.00		(\$70.00)
001-000-000-514-20-47-00	Electricity	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
001-000-000-514-20-47-01	Garbage Bills	\$285.22	\$285.22	\$3,049.00	9.35%	\$2,763.78
001-000-000-514-20-47-02	Water - City Hall	\$0.00	\$0.00	\$432.00	0.00%	\$432.00
001-000-000-514-20-47-03	Sewer - City Hall	\$0.00	\$0.00	\$1,440.00	0.00%	\$1,440.00
001-000-000-514-20-47-04	Storm Drainage	\$0.00	\$0.00	\$300.00	0.00%	\$300.00
001-000-000-514-20-49-00	Miscellaneous	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Budgeting, Accounting, Auditing (State Auditors)						
001-000-000-514-23-41-00	Audit Costs	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
Total Budgeting, Accounting, Auditing (State Auditors)		\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
Total Financial Services		\$6,494.70	\$6,494.70	\$88,115.00	7.37%	\$81,620.30
Total Financial and Records Services		\$6,494.70	\$6,494.70	\$88,115.00	7.37%	\$81,620.30
Legal						
001-000-000-515-30-41-00	Legal Services	\$396.75	\$396.75	\$15,000.00	2.65%	\$14,603.25
Total Legal		\$396.75	\$396.75	\$15,000.00	2.65%	\$14,603.25
Other General Government Services						
Miscellaneous						
001-000-000-519-70-49-00	Assoc of WA Cities (dues)	\$465.00	\$465.00	\$720.00	64.58%	\$255.00
001-000-000-519-70-49-01	Pacific Council of Governments	\$1,500.00	\$1,500.00	\$1,500.00	100.00%	\$0.00
001-000-000-519-70-49-03	Pacific County EDC	\$500.00	\$500.00	\$500.00	100.00%	\$0.00
Total Miscellaneous		\$2,465.00	\$2,465.00	\$2,720.00	90.63%	\$255.00
Total General Government Services		\$13,189.95	\$13,189.95	\$168,205.00	7.84%	\$155,015.05
Total Other General Government Services		\$2,465.00	\$2,465.00	\$2,720.00	90.63%	\$255.00
Public Safety						
Law Enforcement						
Administration						
001-000-000-521-10-50-00	Law Enforcement Contract	\$15,261.69	\$15,261.69	\$183,132.00	8.33%	\$167,870.31
Total Administration		\$15,261.69	\$15,261.69	\$183,132.00	8.33%	\$167,870.31
Total Law Enforcement		\$15,261.69	\$15,261.69	\$183,132.00	8.33%	\$167,870.31
Fire Control						
Administration						
001-000-000-522-10-10-00	Salaries & Wages	\$1,275.14	\$1,275.14	\$14,987.00	8.51%	\$13,711.86

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-522-10-20-00	Personnel Benefits	\$763.97	\$763.97	\$9,252.00	8.26%	\$8,488.03
001-000-000-522-10-20-01	Board of Volunteer Firemen	\$0.00	\$0.00	\$2,100.00	0.00%	\$2,100.00
001-000-000-522-10-20-02	Life & Disability Insurance	\$0.00	\$0.00	\$3,600.00	0.00%	\$3,600.00
001-000-000-522-10-31-00	Office & Operating Supplies	\$518.30	\$518.30	\$10,730.00	4.83%	\$10,211.70
001-000-000-522-10-31-01	Training/Attendance	\$0.00	\$0.00	\$10,650.00	0.00%	\$10,650.00
001-000-000-522-10-32-00	Gasoline	\$0.00	\$0.00	\$1,600.00	0.00%	\$1,600.00
001-000-000-522-10-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$3,418.00	0.00%	\$3,418.00
001-000-000-522-10-42-00	Communication	\$356.60	\$356.60	\$4,440.00	8.03%	\$4,083.40
Total Administration		\$2,914.01	\$2,914.01	\$60,777.00	4.79%	\$57,862.99
Facilities						
001-000-000-522-50-46-00	Insurance	\$713.90	\$713.90	\$9,540.00	7.48%	\$8,826.10
001-000-000-522-50-47-00	Electricity	\$1,527.82	\$1,527.82	\$6,000.00	25.46%	\$4,472.18
001-000-000-522-50-47-01	Water	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
001-000-000-522-50-47-02	Sewer	\$0.00	\$0.00	\$2,904.00	0.00%	\$2,904.00
001-000-000-522-50-47-03	Storm Drainage	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-522-50-48-00	Repair & Maintenance	\$0.00	\$0.00	\$13,800.00	0.00%	\$13,800.00
Total Facilities		\$2,241.72	\$2,241.72	\$34,244.00	6.55%	\$32,002.28
Total Fire Control		\$5,155.73	\$5,155.73	\$95,021.00	5.43%	\$89,865.27
Detention and/or Correction						
Monitoring Of Prisoners						
001-000-000-523-20-40-00	Correctional Institutions	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
001-000-000-523-21-00-01	Juvenile Facility	\$0.00	\$0.00	\$50.00	0.00%	\$50.00
Total Monitoring Of Prisoners		\$0.00	\$0.00	\$3,550.00	0.00%	\$3,550.00
Total Detention and/or Correction		\$0.00	\$0.00	\$3,550.00	0.00%	\$3,550.00
Emergency Services						
Emergency Preparedness						
001-000-000-525-60-51-00	Disaster Preparedness	\$1,324.50	\$1,324.50	\$5,753.00	23.02%	\$4,428.50
Total Emergency Preparedness		\$1,324.50	\$1,324.50	\$5,753.00	23.02%	\$4,428.50
Total Emergency Services		\$1,324.50	\$1,324.50	\$5,753.00	23.02%	\$4,428.50
Communications, Alarms and Dispatch						
Operations - Contracted Services						
001-000-000-528-60-51-00	Dispatch Services	\$5,608.50	\$5,608.50	\$24,608.00	22.79%	\$18,999.50
Total Operations - Contracted Services		\$5,608.50	\$5,608.50	\$24,608.00	22.79%	\$18,999.50
Total Communications, Alarms and Dispatch		\$5,608.50	\$5,608.50	\$24,608.00	22.79%	\$18,999.50
Total Public Safety		\$27,350.42	\$27,350.42	\$312,064.00	8.76%	\$284,713.58
Economic Environment						
001-000-000-553-70-51-00	Air Pollution Control	\$423.00	\$423.00	\$502.00	84.26%	\$79.00
Community Services						
Information Services						
001-000-000-557-20-41-00	Ilwaco Web Page	\$50.00	\$50.00	\$1,500.00	3.33%	\$1,450.00
Total Information Services		\$50.00	\$50.00	\$1,500.00	3.33%	\$1,450.00
Total Community Services		\$50.00	\$50.00	\$1,500.00	3.33%	\$1,450.00
Planning and Community Development						
Planning						
001-000-000-558-60-41-00	Planner Services	\$1,170.00	\$1,170.00	\$135,000.00	0.87%	\$133,830.00
Total Planning		\$1,170.00	\$1,170.00	\$135,000.00	0.87%	\$133,830.00
Total Planning and Community Development		\$1,170.00	\$1,170.00	\$135,000.00	0.87%	\$133,830.00
Total Economic Environment		\$1,643.00	\$1,643.00	\$137,002.00	1.20%	\$135,359.00
Mental and Physical Health						
Substance Abuse						
001-000-000-566-00-51-00	Alcohol Program 2%	\$0.00	\$0.00	\$250.00	0.00%	\$250.00
Total Substance Abuse		\$0.00	\$0.00	\$250.00	0.00%	\$250.00
Total Mental and Physical Health		\$0.00	\$0.00	\$250.00	0.00%	\$250.00
Culture and Recreation						
Libraries						
Facilities						
001-000-000-572-50-41-00	Custodian Library	\$335.00	\$335.00	\$3,900.00	8.59%	\$3,565.00
001-000-000-572-50-46-00	Insurance	\$815.59	\$815.59	\$1,781.00	45.79%	\$965.41
001-000-000-572-50-47-00	Electricity	\$1,003.46	\$1,003.46	\$6,500.00	15.44%	\$5,496.54
001-000-000-572-50-47-01	City Water	\$0.00	\$0.00	\$1,200.00	0.00%	\$1,200.00
001-000-000-572-50-47-02	City Sewer	\$0.00	\$0.00	\$1,140.00	0.00%	\$1,140.00
001-000-000-572-50-47-03	Storm Drainage	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
001-000-000-572-50-48-00	Repairs & Maintenance	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-572-50-49-00	Miscellaneous	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
Total Facilities		\$2,154.05	\$2,154.05	\$15,221.00	14.15%	\$13,066.95
Total Libraries		\$2,154.05	\$2,154.05	\$15,221.00	14.15%	\$13,066.95
Spectator and Community Events						
001-000-000-573-90-49-00	Black Lake Fishing Derby	\$0.00	\$0.00	\$4,800.00	0.00%	\$4,800.00
Total Spectator and Community Events		\$0.00	\$0.00	\$4,800.00	0.00%	\$4,800.00
001-000-000-575-50-40-00	Community Bldg Other - Electri	\$668.98	\$668.98	\$6,221.00	10.75%	\$5,552.02
001-000-000-575-50-40-01	Community Bldg Other-Mntc	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
001-000-000-575-50-40-04	Community Building Insurance	\$0.00	\$0.00	\$9,120.00	0.00%	\$9,120.00
Park Facilities						
General Parks						
001-000-000-576-80-10-00	Parks Salaries and Wages	\$1,710.80	\$1,710.80	\$31,246.00	5.48%	\$29,535.20
001-000-000-576-80-20-00	Parks Benefits	\$878.50	\$878.50	\$12,822.00	6.85%	\$11,943.50
001-000-000-576-80-31-00	Office & Operating Supplies	\$170.70	\$170.70	\$4,500.00	3.79%	\$4,329.30

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-576-80-34-00	Aquatic Weed Treatment	\$474.00	\$474.00	\$39,000.00	1.22%	\$38,526.00
001-000-000-576-80-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$12,200.00	0.00%	\$12,200.00
001-000-000-576-80-46-00	Insurance	\$171.76	\$171.76	\$2,294.00	7.49%	\$2,122.24
001-000-000-576-80-47-00	Electricity	\$88.88	\$88.88	\$3,046.00	2.92%	\$2,957.12
001-000-000-576-80-47-01	Water-Parks, Sprinklers, Blk Lake	\$0.00	\$0.00	\$1,681.00	0.00%	\$1,681.00
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$0.00	\$0.00	\$2,280.00	0.00%	\$2,280.00
001-000-000-576-80-47-03	Storm Drainage	\$1,238.26	\$1,238.26	\$1,500.00	82.55%	\$261.74
001-000-000-576-80-48-00	Repairs & Maintenance	\$0.00	\$0.00	\$8,500.00	0.00%	\$8,500.00
001-000-000-576-80-49-00	Miscellaneous	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
Total General Parks		\$4,732.90	\$4,732.90	\$122,069.00	3.88%	\$117,336.10
Total Park Facilities		\$4,732.90	\$4,732.90	\$122,069.00	3.88%	\$117,336.10
Total Culture and Recreation		\$7,555.93	\$7,555.93	\$159,431.00	4.74%	\$151,875.07
Total Operating Expenditures		\$49,739.30	\$49,739.30	\$776,952.00	6.40%	\$727,212.70
Debt Service						
Redemption Of Long-Term Debt - Governmental Funds						
001-000-000-591-13-71-00	Usda RD #97-09 Bond - Prin	\$0.00	\$0.00	\$18,446.00	0.00%	\$18,446.00
001-000-000-591-22-71-00	BOP Fire Station - Prin	\$22,045.89	\$22,045.89	\$35,479.00	62.14%	\$13,433.11
001-000-000-591-48-71-01	John Deer Mower 8157-96 - Prin	\$1,000.00	\$1,000.00	\$12,000.00	8.33%	\$11,000.00
001-000-000-591-73-71-00	BOP Community Bldg - Prin	\$0.00	\$0.00	\$15,676.00	0.00%	\$15,676.00
Total Redemption Of Long-Term Debt - Governmental Funds		\$23,045.89	\$23,045.89	\$81,601.00	28.24%	\$58,555.11
Interest And Other Debt Service Costs						
001-000-000-592-13-83-00	Usda RD #97-09 Bond - Interest	\$0.00	\$0.00	\$8,082.00	0.00%	\$8,082.00
001-000-000-592-22-83-00	BOP Fire Station - Interest	\$16,670.41	\$16,670.41	\$41,953.00	39.74%	\$25,282.59
001-000-000-592-48-83-00	John Deer Mower 8157-96 - Interest	\$115.28	\$115.28	\$500.00	23.06%	\$384.72
001-000-000-592-73-83-00	BOP Community Bldg - Interest	\$0.00	\$0.00	\$13,351.00	0.00%	\$13,351.00
Total Interest And Other Debt Service Costs		\$16,785.69	\$16,785.69	\$63,886.00	26.27%	\$47,100.31
Capital Expenditures						
001-000-000-594-62-14-00	Governmental Facility	\$0.00	\$0.00	\$27,400.00	0.00%	\$27,400.00
Equipment						
001-000-000-594-64-22-01	Fire Equipment	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Equipment		\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Capital Expenditures		\$0.00	\$0.00	\$32,400.00	0.00%	\$32,400.00
Total Expenditure		\$89,570.88	\$89,570.88	\$1,084,867.00	8.26%	\$995,296.12
Total Debt Service		\$39,831.58	\$39,831.58	\$177,887.00	22.39%	\$138,055.42
Total General Fund Current Expense		\$89,570.88	\$89,570.88	\$1,084,867.00	8.26%	\$995,296.12
City Streets						
Expenditure						
101-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$27,740.00	0.00%	\$27,740.00
Transportation						
Road and Street Maintenance						
Roadway						
101-000-000-542-30-10-00	Salaries & Wages	\$2,144.92	\$2,144.92	\$36,728.00	5.84%	\$34,583.08
101-000-000-542-30-20-00	Benefits	\$1,156.33	\$1,156.33	\$14,560.00	7.94%	\$13,403.67
101-000-000-542-30-31-00	Roadway Operating	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
101-000-000-542-30-35-00	Roadway Equipment	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
Total Roadway		\$3,301.25	\$3,301.25	\$54,788.00	6.03%	\$51,486.75
Traffic And Pedestrian Services						
Street Lighting						
101-000-000-542-63-47-00	Street Light Operating	\$596.84	\$596.84	\$6,005.00	9.94%	\$5,408.16
Total Street Lighting		\$596.84	\$596.84	\$6,005.00	9.94%	\$5,408.16
Snow And Ice Control						
101-000-000-542-66-31-00	Ice Control Operating	\$0.00	\$0.00	\$850.00	0.00%	\$850.00
Total Snow And Ice Control		\$0.00	\$0.00	\$850.00	0.00%	\$850.00
Street Cleaning						
101-000-000-542-67-30-00	Street Cleaning	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Total Street Cleaning		\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Total Traffic And Pedestrian Services		\$596.84	\$596.84	\$10,855.00	5.50%	\$10,258.16
Roadside						
101-000-000-542-70-31-00	Roadside Operating	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
Total Roadside		\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
Total Road and Street Maintenance		\$3,898.09	\$3,898.09	\$67,643.00	5.76%	\$63,744.91
Road and Street General Administration / Overhead						
101-000-000-543-30-30-00	Office And Operating	\$298.08	\$298.08	\$2,633.00	11.32%	\$2,334.92
101-000-000-543-30-30-01	Gasoline & Oil Products	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
101-000-000-543-30-30-02	Small Tools & Equipment	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
101-000-000-543-30-40-01	Insurance	\$105.37	\$105.37	\$1,384.00	7.61%	\$1,278.63
Total Road and Street General Administration / Overhead		\$403.45	\$403.45	\$7,517.00	5.37%	\$7,113.55
Total Transportation		\$4,301.54	\$4,301.54	\$75,160.00	5.72%	\$70,858.46
Total Operating Expenditures		\$4,301.54	\$4,301.54	\$75,160.00	5.72%	\$70,858.46
Debt Service						
Roads/Streets Construction & Other Infrastructure						
Engineering						
101-000-000-595-10-41-04	Engineering - Elizabeth	\$14,663.27	\$14,663.27	\$586,357.00	2.50%	\$571,693.73
Total Engineering		\$14,663.27	\$14,663.27	\$586,357.00	2.50%	\$571,693.73

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Roadway						
101-000-000-595-30-65-00	Roadway Construction	\$151.00	\$151.00	\$0.00		(\$151.00)
Total Roadway		\$151.00	\$151.00	\$0.00		(\$151.00)
Traffic And Pedestrian Services						
Sidewalks						
101-000-000-595-61-60-01	Sidewalks	\$0.00	\$0.00	\$54,773.00	0.00%	\$54,773.00
Total Sidewalks		\$0.00	\$0.00	\$54,773.00	0.00%	\$54,773.00
Total Traffic And Pedestrian Services		\$0.00	\$0.00	\$54,773.00	0.00%	\$54,773.00
Total Roads/Streets Construction & Other Infrastructure		\$14,814.27	\$14,814.27	\$641,130.00	2.31%	\$626,315.73
101-000-000-597-00-00-01	Contingency	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
101-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	\$0.00	\$0.00	\$11,500.00	0.00%	\$11,500.00
Total Expenditure		\$19,115.81	\$19,115.81	\$765,530.00	2.50%	\$746,414.19
Total Debt Service		\$14,814.27	\$14,814.27	\$662,630.00	2.24%	\$647,815.73
Total City Streets		\$19,115.81	\$19,115.81	\$765,530.00	2.50%	\$746,414.19
Tourism						
Expenditure						
104-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$21,258.00	0.00%	\$21,258.00
104-000-000-557-30-41-01	Heritage Museum	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
104-000-000-557-30-41-02	Visitors Bldg. - City Portion	\$769.00	\$769.00	\$769.00	100.00%	\$0.00
104-000-000-557-30-41-03	Ilwaco Merchants Association	\$0.00	\$0.00	\$7,500.00	0.00%	\$7,500.00
104-000-000-557-30-41-04	Peninsula Visitors Bureau	\$0.00	\$0.00	\$7,500.00	0.00%	\$7,500.00
104-000-000-557-30-41-05	Ilwaco Charter Association	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
104-000-000-557-30-46-00	Heritage Museum - Insurance	\$413.06	\$413.06	\$5,520.00	7.48%	\$5,106.94
Total Operating Expenditures		\$1,182.06	\$1,182.06	\$27,289.00	4.33%	\$26,106.94
Debt Service						
104-000-000-597-00-00-00	Contingency	\$0.00	\$0.00	\$36,000.00	0.00%	\$36,000.00
104-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
Total Expenditure		\$1,182.06	\$1,182.06	\$87,047.00	1.36%	\$85,864.94
Total Debt Service		\$0.00	\$0.00	\$38,500.00	0.00%	\$38,500.00
Total Tourism		\$1,182.06	\$1,182.06	\$87,047.00	1.36%	\$85,864.94
Excise Reserve						
Expenditure						
301-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$23,630.00	0.00%	\$23,630.00
Debt Service						
301-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Total Expenditure		\$0.00	\$0.00	\$27,630.00	0.00%	\$27,630.00
Total Debt Service		\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
Total Excise Reserve		\$0.00	\$0.00	\$27,630.00	0.00%	\$27,630.00
Water						
Expenditure						
401-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$34,748.00	0.00%	\$34,748.00
Utilities and Environment						
Water Utilities						
401-000-000-534-00-10-00	Salaries & Wages	\$15,876.52	\$15,876.52	\$202,004.00	7.86%	\$186,127.48
401-000-000-534-00-20-00	Benefits	\$7,000.85	\$7,000.85	\$70,108.00	9.99%	\$63,107.15
401-000-000-534-00-31-00	Operation & Maintenance	\$360.49	\$360.49	\$35,000.00	1.03%	\$34,639.51
401-000-000-534-00-31-01	Chemicals	\$2,211.21	\$2,211.21	\$32,000.00	6.91%	\$29,788.79
401-000-000-534-00-31-02	Monthly Excise Tax Pay	\$3,062.78	\$3,062.78	\$33,818.00	9.06%	\$30,755.22
401-000-000-534-00-31-03	Annual Meter Calibrations	\$0.00	\$0.00	\$2,400.00	0.00%	\$2,400.00
401-000-000-534-00-31-04	Annual Permit Fees	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-534-00-31-06	Office & Customer Service	\$791.12	\$791.12	\$6,000.00	13.19%	\$5,208.88
401-000-000-534-00-32-00	Gasoline	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
401-000-000-534-00-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-534-00-41-00	Professional Services	\$0.00	\$0.00	\$16,500.00	0.00%	\$16,500.00
401-000-000-534-00-41-03	Professional Services - Electrician	\$0.00	\$0.00	\$12,000.00	0.00%	\$12,000.00
401-000-000-534-00-41-04	Professional Services - Computer	\$0.00	\$0.00	\$9,000.00	0.00%	\$9,000.00
401-000-000-534-00-42-00	Communications	\$286.67	\$286.67	\$4,500.00	6.37%	\$4,213.33
401-000-000-534-00-43-00	Travel/Meals/Lodging	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
401-000-000-534-00-46-00	Insurance	\$1,407.79	\$1,407.79	\$18,802.00	7.49%	\$17,394.21
401-000-000-534-00-47-00	Electricity	\$2,642.20	\$2,642.20	\$31,104.00	8.49%	\$28,461.80
401-000-000-534-00-47-03	Storm Drainage	\$556.87	\$556.87	\$560.00	99.44%	\$3.13
401-000-000-534-00-48-00	Vehicle Repairs/Maintenance	\$2,192.77	\$2,192.77	\$6,000.00	36.55%	\$3,807.23
401-000-000-534-00-48-01	Water Line Replacement	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-534-00-49-01	Safety Training	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
401-000-000-534-00-49-02	Software Upgrade	\$0.00	\$0.00	\$1,966.00	0.00%	\$1,966.00
Total Water Utilities		\$36,389.27	\$36,389.27	\$514,262.00	7.08%	\$477,872.73
Total Utilities and Environment		\$36,389.27	\$36,389.27	\$514,262.00	7.08%	\$477,872.73
Total Operating Expenditures		\$36,389.27	\$36,389.27	\$514,262.00	7.08%	\$477,872.73

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Debt Service						
Redemption of Long Term Debt - Proprietary Funds						
401-000-000-591-34-72-00	Principal Pwtf - 94206	\$0.00	\$0.00	\$3,994.00	0.00%	\$3,994.00
401-000-000-591-34-72-01	Principal Pwtf - 04-65104-013	\$0.00	\$0.00	\$18,000.00	0.00%	\$18,000.00
Total Redemption of Long Term Debt - Proprietary Funds		\$0.00	\$0.00	\$21,994.00	0.00%	\$21,994.00
Interest And Other Debt Service Costs						
401-000-000-592-34-80-00	Interest Pwtf - 94206	\$0.00	\$0.00	\$80.00	0.00%	\$80.00
401-000-000-592-34-83-01	Interest Pwtf - 04-65104-013	\$0.00	\$0.00	\$983.00	0.00%	\$983.00
Total Interest And Other Debt Service Costs		\$0.00	\$0.00	\$1,063.00	0.00%	\$1,063.00
Capital Expenditures						
401-000-000-594-34-41-01	Engineering - Plant	\$3,574.70	\$3,574.70	\$0.00		(\$3,574.70)
401-000-000-594-34-62-00	Construction Project -Resvoir	\$84,689.79	\$84,689.79	\$770,000.00	11.00%	\$685,310.21
401-000-000-594-34-62-01	Construction - Plant	\$0.00	\$0.00	\$940,000.00	0.00%	\$940,000.00
401-000-000-594-62-34-00	Plant Improvements	\$0.00	\$0.00	\$90,000.00	0.00%	\$90,000.00
Equipment						
401-000-000-594-64-34-00	Vehicle Purchase	\$0.00	\$0.00	\$4,500.00	0.00%	\$4,500.00
401-000-000-594-64-34-01	Equipment	\$0.00	\$0.00	\$35,000.00	0.00%	\$35,000.00
401-000-000-594-64-34-02	Contingency	\$0.00	\$0.00	\$103,500.00	0.00%	\$103,500.00
Total Equipment		\$0.00	\$0.00	\$143,000.00	0.00%	\$143,000.00
Total Capital Expenditures		\$88,264.49	\$88,264.49	\$1,943,000.00	4.54%	\$1,854,735.51
Transfer Out						
401-000-000-597-00-00-02	Transfer TO 001	\$0.00	\$0.00	\$12,375.00	0.00%	\$12,375.00
401-000-000-597-00-00-03	Transfer TO 403 Usda 91-01	\$0.00	\$0.00	\$4,354.00	0.00%	\$4,354.00
Total Transfer Out		\$0.00	\$0.00	\$16,729.00	0.00%	\$16,729.00
Total Expenditure		\$124,653.76	\$124,653.76	\$2,531,796.00	4.92%	\$2,407,142.24
Total Debt Service		\$88,264.49	\$88,264.49	\$1,982,786.00	4.45%	\$1,894,521.51
Debt Service						
Redemption Of Long-Term Debt - Governmental Funds						
401-000-150-591-34-79-03	New Loan	\$0.00	\$0.00	\$66,248.00	0.00%	\$66,248.00
Total Redemption Of Long-Term Debt - Governmental Funds		\$0.00	\$0.00	\$66,248.00	0.00%	\$66,248.00
Total Debt Service		\$0.00	\$0.00	\$66,248.00	0.00%	\$66,248.00
Total Expenditure		\$0.00	\$0.00	\$66,248.00	0.00%	\$66,248.00
Total Water		\$124,653.76	\$124,653.76	\$2,598,044.00	4.80%	\$2,473,390.24
Water & Sewer Bond Redemption						
Expenditure						
Debt Service						
403-000-000-591-34-70-01	Pwtf 97-791-007 Principal	\$0.00	\$0.00	\$13,118.25	0.00%	\$13,118.25
403-000-000-591-34-70-03	Pwtf 04-691 Principal	\$0.00	\$0.00	\$1,496.00	0.00%	\$1,496.00
403-000-000-591-34-70-04	Pwtf 05-691 Principal	\$0.00	\$0.00	\$20,260.00	0.00%	\$20,260.00
403-000-000-591-34-70-05	Pwtf 04-65104-013 Principal	\$0.00	\$0.00	\$16,948.68	0.00%	\$16,948.68
403-000-000-591-34-72-00	Usda 91-01 Principal	\$0.00	\$0.00	\$2,263.59	0.00%	\$2,263.59
403-000-000-591-35-72-01	Srf 94-08 Principal Only	\$52,153.94	\$52,153.94	\$104,308.00	50.00%	\$52,154.06
403-000-000-591-35-72-04	Pwtf - 06-962-0017 Principal	\$0.00	\$0.00	\$11,898.00	0.00%	\$11,898.00
403-000-000-591-35-72-06	B of P - 2008 - Principal	\$7,402.94	\$7,402.94	\$14,528.00	50.96%	\$7,125.06
403-000-000-591-35-72-07	PWTF PR09-951-050	\$0.00	\$0.00	\$12,910.00	0.00%	\$12,910.00
403-000-000-591-35-78-00	DOE SRF L1300001- Principal	\$0.00	\$0.00	\$130,070.00	0.00%	\$130,070.00
403-000-000-591-35-78-01	DOE SRF L1300003 -Principal	\$0.00	\$0.00	\$6,235.00	0.00%	\$6,235.00
403-000-000-591-35-78-02	DOE SRF L1300006 - Principal	\$0.00	\$0.00	\$2,266.00	0.00%	\$2,266.00
Interest And Other Debt Service Costs						
403-000-000-592-34-80-00	Usda 91-01 Interest	\$0.00	\$0.00	\$2,090.41	0.00%	\$2,090.41
403-000-000-592-34-80-01	Pwtf 97-791-007 Interest	\$0.00	\$0.00	\$1,967.75	0.00%	\$1,967.75
403-000-000-592-34-80-03	Pwtf 04-691 Interest	\$0.00	\$0.00	\$180.00	0.00%	\$180.00
403-000-000-592-34-80-04	Pwtf 05-691 Interest	\$0.00	\$0.00	\$5,268.00	0.00%	\$5,268.00
403-000-000-592-34-80-05	Pwtf 04-65104-013 Interest	\$0.00	\$0.00	\$2,034.32	0.00%	\$2,034.32
403-000-000-592-34-80-07	PWTF PR09-951-050	\$0.00	\$0.00	\$128.00	0.00%	\$128.00
403-000-000-592-35-80-04	Pwtf - 06-962-0017 Interest	\$0.00	\$0.00	\$1,660.00	0.00%	\$1,660.00
403-000-000-592-35-80-06	B of P - 2008 - Interest	\$7,420.46	\$7,420.46	\$15,120.00	49.08%	\$7,699.54
403-000-000-592-35-83-00	DOE SRF L1300001- Interest	\$0.00	\$0.00	\$85,597.00	0.00%	\$85,597.00
403-000-000-592-35-83-01	DOE SRF L1300003 - Interest	\$0.00	\$0.00	\$26,382.00	0.00%	\$26,382.00
403-000-000-592-35-83-02	DOE SRF L1300006 - Interest	\$0.00	\$0.00	\$312.00	0.00%	\$312.00
Total Interest And Other Debt Service Costs		\$7,420.46	\$7,420.46	\$140,739.48	5.27%	\$133,319.02
Total Debt Service		\$66,977.34	\$66,977.34	\$477,041.00	14.04%	\$410,063.66
Total Expenditure		\$66,977.34	\$66,977.34	\$477,041.00	14.04%	\$410,063.66
Total Water & Sewer Bond Redemption		\$66,977.34	\$66,977.34	\$477,041.00	14.04%	\$410,063.66
Water & Sewer Bond Reserve						
Expenditure						
404-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$347,731.93	0.00%	\$347,731.93
Total Operating Expenditures						\$0.00
Total Expenditure		\$0.00	\$0.00	\$347,731.93	0.00%	\$347,731.93
Total Water & Sewer Bond Reserve		\$0.00	\$0.00	\$347,731.93	0.00%	\$347,731.93

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Stormwater						
Expenditure						
408-000-000-508-80-00-00	Ending Cash And Investments	\$0.00	\$0.00	\$7,793.00	0.00%	\$7,793.00
Utilities and Environment						
Flood Control						
408-000-000-531-38-10-00	Salaries & Wages	\$1,286.96	\$1,286.96	\$15,729.00	8.18%	\$14,442.04
408-000-000-531-38-20-00	Benefits	\$510.53	\$510.53	\$5,389.00	9.47%	\$4,878.47
408-000-000-531-38-31-01	Operations & Maintenance	\$441.58	\$441.58	\$8,600.00	5.13%	\$8,158.42
408-000-000-531-38-31-02	Excise Tax	\$98.75	\$98.75	\$1,600.00	6.17%	\$1,501.25
408-000-000-531-38-32-00	Gas/Oil Products	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
408-000-000-531-38-46-00	Insurance	\$50.05	\$50.05	\$692.00	7.23%	\$641.95
Total Flood Control		\$2,387.87	\$2,387.87	\$33,010.00	7.23%	\$30,622.13
Total Utilities and Environment		\$2,387.87	\$2,387.87	\$33,010.00	7.23%	\$30,622.13
Total Operating Expenditures		\$2,387.87	\$2,387.87	\$33,010.00	7.23%	\$30,622.13
Debt Service						
Redemption of Long Term Debt - Proprietary Funds						
408-000-000-591-38-72-01	Strmwater - Principal #I9900038	\$0.00	\$0.00	\$3,446.00	0.00%	\$3,446.00
408-000-000-591-38-72-02	Pw-04-691 Principal	\$0.00	\$0.00	\$1,496.00	0.00%	\$1,496.00
408-000-000-591-38-72-03	Pw-05-691-023 Principal	\$0.00	\$0.00	\$20,260.00	0.00%	\$20,260.00
Total Redemption of Long Term Debt - Proprietary Funds		\$0.00	\$0.00	\$25,202.00	0.00%	\$25,202.00
Interest And Other Debt Service Costs						
408-000-000-592-31-83-01	Strmwater - Interest #I9900038	\$0.00	\$0.00	\$1,273.00	0.00%	\$1,273.00
408-000-000-592-31-83-02	Pw-04-691 Interest	\$0.00	\$0.00	\$165.00	0.00%	\$165.00
408-000-000-592-31-83-03	Pw-05-691-023 Interest	\$0.00	\$0.00	\$4,863.00	0.00%	\$4,863.00
Total Interest And Other Debt Service Costs		\$0.00	\$0.00	\$6,301.00	0.00%	\$6,301.00
Capital Expenditures						
408-000-000-594-31-64-00	Drainage Construction	\$0.00	\$0.00	\$5,600.00	0.00%	\$5,600.00
Total Capital Expenditures		\$0.00	\$0.00	\$5,600.00	0.00%	\$5,600.00
Transfer Out						
408-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	\$0.00	\$0.00	\$5,500.00	0.00%	\$5,500.00
Total Transfer Out		\$0.00	\$0.00	\$5,500.00	0.00%	\$5,500.00
Total Expenditure		\$2,387.87	\$2,387.87	\$83,406.00	2.86%	\$81,018.13
Total Debt Service		\$0.00	\$0.00	\$42,603.00	0.00%	\$42,603.00
Total Stormwater		\$2,387.87	\$2,387.87	\$83,406.00	2.86%	\$81,018.13
Sewer						
Expenditure						
409-000-000-508-80-00-00	Ending Cash & Investments	\$0.00	\$0.00	\$297,469.00	0.00%	\$297,469.00
Utilities and Environment						
Sewer Utilities						
409-000-000-535-00-10-00	Salaries And Wages	\$12,546.71	\$12,546.71	\$148,801.00	8.43%	\$136,254.29
409-000-000-535-00-20-00	Employee Benefits	\$5,678.83	\$5,678.83	\$53,937.00	10.53%	\$48,258.17
409-000-000-535-00-31-01	Operations And Maintenance	\$502.92	\$502.92	\$11,700.00	4.30%	\$11,197.08
409-000-000-535-00-31-02	Chemicals	\$1,373.66	\$1,373.66	\$21,000.00	6.54%	\$19,626.34
409-000-000-535-00-31-03	Excise Tax	\$1,170.79	\$1,170.79	\$16,528.00	7.08%	\$15,357.21
409-000-000-535-00-31-04	Annual Meter Calibrations	\$1,929.58	\$1,929.58	\$4,120.00	46.83%	\$2,190.42
409-000-000-535-00-31-05	Doe Annual Permit	\$0.00	\$0.00	\$2,600.00	0.00%	\$2,600.00
409-000-000-535-00-31-06	Screen Panels And Brushes	\$0.00	\$0.00	\$1,854.00	0.00%	\$1,854.00
409-000-000-535-00-31-07	Lab Supplies	\$0.00	\$0.00	\$2,730.00	0.00%	\$2,730.00
409-000-000-535-00-31-08	Office Supplies & Customer Service	\$719.11	\$719.11	\$3,855.00	18.65%	\$3,135.89
409-000-000-535-00-32-00	Gas/oil Products	\$0.00	\$0.00	\$7,000.00	0.00%	\$7,000.00
409-000-000-535-00-35-00	Small Tools	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
409-000-000-535-00-41-01	Professional Services - Electrician	\$2,754.43	\$2,754.43	\$27,000.00	10.20%	\$24,245.57
409-000-000-535-00-41-02	Professional Services - Computer	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
409-000-000-535-00-42-00	Communications	\$384.32	\$384.32	\$5,410.00	7.10%	\$5,025.68
409-000-000-535-00-43-01	Travel/meals & Lodging	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
409-000-000-535-00-43-02	Training	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
409-000-000-535-00-45-00	Spray Sludge Disposal Site	\$1,333.33	\$1,333.33	\$43,000.00	3.10%	\$41,666.67
409-000-000-535-00-46-00	Insurance	\$1,040.04	\$1,040.04	\$13,894.00	7.49%	\$12,853.96
409-000-000-535-00-47-01	Electricity	\$5,073.57	\$5,073.57	\$62,000.00	8.18%	\$56,926.43
409-000-000-535-00-47-02	Water	\$0.00	\$0.00	\$5,500.00	0.00%	\$5,500.00
409-000-000-535-00-47-03	Sewer	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
409-000-000-535-00-47-04	Garbage Services	\$0.00	\$0.00	\$2,600.00	0.00%	\$2,600.00
409-000-000-535-00-47-05	Storm Drainage	\$91.84	\$91.84	\$584.00	15.73%	\$492.16
409-000-000-535-00-48-01	Repairs And Maintenance	\$2,377.23	\$2,377.23	\$20,200.00	11.77%	\$17,822.77
409-000-000-535-00-48-02	Annual Pipe Clean/tv Inspect	\$0.00	\$0.00	\$6,000.00	0.00%	\$6,000.00
409-000-000-535-00-48-03	Miscellaneous	\$0.00	\$0.00	\$1,966.00	0.00%	\$1,966.00
Total Sewer Utilities		\$36,976.36	\$36,976.36	\$489,279.00	7.56%	\$452,302.64
Total Utilities and Environment		\$36,976.36	\$36,976.36	\$489,279.00	7.56%	\$452,302.64
Total Operating Expenditures		\$36,976.36	\$36,976.36	\$489,279.00	7.56%	\$452,302.64
Debt Service						
Capital Expenditures						
409-000-000-594-63-35-00	Sewer Line Replace/repair	\$0.00	\$0.00	\$25,333.00	0.00%	\$25,333.00
409-000-000-594-63-35-02	Engineering - Collection System	\$3,184.58	\$3,184.58	\$295,000.00	1.08%	\$291,815.42
409-000-000-594-63-35-04	Treatment Plant Roof	\$0.00	\$0.00	\$59,200.00	0.00%	\$59,200.00
Equipment						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
409-000-000-594-64-35-01	Machinery & Equipment	\$0.00	\$0.00	\$94,753.00	0.00%	\$94,753.00
409-000-000-594-64-35-03	Pump	\$0.00	\$0.00	\$68,000.00	0.00%	\$68,000.00
409-000-000-594-64-35-04	Add'l Machinery & Equipment	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
Total Equipment		\$0.00	\$0.00	\$170,753.00	0.00%	\$170,753.00
Total Capital Expenditures		\$3,184.58	\$3,184.58	\$550,286.00	0.58%	\$547,101.42
Transfer Out						
409-000-000-597-00-00-02	Transfer TO 001-Bldg. Rental	\$0.00	\$0.00	\$20,275.00	0.00%	\$20,275.00
409-000-000-597-00-00-04	Wwtp - TO 403 Srf Redemption	\$52,153.94	\$52,153.94	\$355,170.00	14.68%	\$303,016.06
409-000-000-597-00-00-05	Wwtp - TO 403 Pwtf Redemption	\$0.00	\$0.00	\$15,586.00	0.00%	\$15,586.00
409-000-000-597-00-00-10	TO 403 Wwtp Pwtf 06-962-017	\$0.00	\$0.00	\$13,564.00	0.00%	\$13,564.00
409-000-000-597-00-00-11	TO 403 Wwtp Pwtf Red05-691-023	\$0.00	\$0.00	\$25,528.00	0.00%	\$25,528.00
409-000-000-597-00-00-12	TO 403 Wwtp Pwtf Red04-691-Pre	\$0.00	\$0.00	\$1,676.00	0.00%	\$1,676.00
409-000-000-597-00-00-13	WWTP to 403 PWTF PR09-951-050	\$0.00	\$0.00	\$13,038.00	0.00%	\$13,038.00
409-000-000-597-00-00-14	TO 404 Wwtp B of P Reserve	\$0.00	\$0.00	\$2,965.00	0.00%	\$2,965.00
409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008 Redemp	\$14,823.40	\$14,823.40	\$29,648.00	50.00%	\$14,824.60
409-000-000-597-00-00-16	Wwtp - TO 404 Srf Reserve	\$0.00	\$0.00	\$17,588.00	0.00%	\$17,588.00
Total Transfer Out		\$66,977.34	\$66,977.34	\$495,038.00	13.53%	\$428,060.66
Total Debt Service		\$70,161.92	\$70,161.92	\$1,045,324.00	6.71%	\$975,162.08
Total Expenditure		\$107,138.28	\$107,138.28	\$1,832,072.00	5.85%	\$1,724,933.72
Total Sewer		\$107,138.28	\$107,138.28	\$1,832,072.00	5.85%	\$1,724,933.72
Grand Totals		\$411,026.00	\$411,026.00	\$7,303,368.93	5.63%	\$6,892,342.93

- A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 2/10/14 Council Business Item: 2/24/14
- B. Issue/Topic: **Updated Resolution for the Local Government Investment Pool**
- C. Sponsor(s):
1. Mayor Cassinelli 2.
- D. Background (overview of why issue is before council):
1. The State Treasurer's office has requested that the City pass the attached resolution acknowledging the new prospectus and designating an "authorized individual".
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. This update has been recommended by the Washington State Treasurer for all local governments investing in the LGIP (local government investment pool).
- F. Impacts:
1. Fiscal: If the City does not update this resolution by June 30th, 2014 the state may suspend participation in the investment pool.
2. Legal:
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
1.
- I. Time Constraints/Due Dates:
- J. Proposed Motion: **I move to adopt the resolution authorizing the investment of City of Ilwaco's monies in the local government investment pool.**

**CITY OF ILWACO
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, AUTHORIZING
INVESTMENT OF CITY OF ILWACO MONIES IN THE LOCAL GOVERNMENT
INVESTMENT POOL**

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, City of Ilwaco, the “governmental entity”, to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the Ilwaco City Council, the “governing body” or any designee of the governing body pursuant to this resolution, or a subsequent resolution; and

WHEREAS, the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

Section 2. The governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by the City Treasurer and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

Section 3. The governmental entity designates Mike Cassinelli, Mayor, or his successor the “authorized individual” to authorize all amendments, changes, or alterations to the Form or any

other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

Section 4. This delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual's instructions until such time as said notice has been provided.

Section 5. The Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual's delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

Section 6. The governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

Section 7. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

Mike Cassinelli, Mayor

ATTEST:

Elaine McMillan, Treasurer

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE:

LOCAL GOVERNMENT INVESTMENT POOL
TRANSACTION AUTHORIZATION FORM

Please fill out this form completely, including any existing information, as this form will replace the previous form.

Name of Entity: City of Ilwaco	Mailing Address:
Fax Number: 360-642-3155	City of Ilwaco
E-mail Contact: treasurer@ilwaco-wa.gov	PO Box 548
	Ilwaco, WA 98624

Do you wish to have your monthly LGIP statements faxed to the number listed above?

Please note – if you choose to receive statements via fax, you will not receive another copy via U.S. mail.

☐ YES, please fax statements

☐ No, please send statements via U.S. mail

Bank account where funds will be wired when a withdrawal is requested.

(Note: Funds **will not** be transferred to any account other than that listed).

Bank Name: Bank of Pacific
Branch Location: Ilwaco, WA
Bank Routing Number: 125107707
Account Number: [REDACTED]
Account Name: City of Ilwaco

Persons authorized to make deposits and withdrawals for the entity listed above.

Name	Title	Signature	Telephone Number
Elaine McMillan	Treasurer		360-642-3145
Ariel Smith	Deputy City Clerk		360-642-3145

By signature below, I certify I am authorized to represent the institution/agency for the purpose of this transaction.

(Authorized Signature)	(Title)	(Date)
(Print Authorized Signature)	(E-mail Address)	(Telephone number)

Any changes to these instructions must be submitted in writing to the Office of the State Treasurer. Please mail this form to the address listed below:

OFFICE OF THE STATE TREASURER
LOCAL GOVERNMENT INVESTMENT POOL
PO BOX 40200
OLYMPIA, WA 98504-0200
FAX: (360) 902-9044

Date Received: ____ / ____ / ____
Fund Number: ____
(for LGIP use only)

State of Washington)
County of _____) ss.

Signed or attested before me by _____.

Dated this ____ day of _____, 20__.

Signature of Notary

SEAL OR STAMP

Typed or printed name of Notary
Notary Public in and for the State of Wash.

My appointment expires: _____

**LOCAL GOVERNMENT
INVESTMENT POOL**

Prospectus

January 2014



James L. McIntire

Washington State Treasurer

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I. The LGIP

The Local Government Investment Pool (the "LGIP") is an investment pool of public funds placed in the custody of the Office of the Washington State Treasurer (the "State Treasurer") for investment and reinvestment as defined by RCW 43.250.020. The purpose of the LGIP is to allow eligible governmental entities to participate with the state in the investment of surplus public funds, in a manner that optimizes liquidity and return on such funds. In establishing the LGIP, the legislature recognized that not all eligible governmental entities are able to maximize the return on their temporary surplus funds, and therefore it provided a mechanism whereby they may, at their option, utilize the resources of the State Treasurer to maximize the potential of their surplus funds while ensuring the liquidity of those funds.

The State Treasurer has established a sub-pool within the LGIP whose shares are offered by means of this Prospectus: The LGIP-Money Market Fund (the "LGIP-MMF" or the "Fund"). The State Treasurer has the authority to establish additional sub-pools in the future.

The Fund offered in this Prospectus seeks to provide current income by investing in high-quality, short term money market instruments. These standards are specific to the Fund, as illustrated in the following table. The LGIP-MMF offers daily contributions and withdrawals.

FUND SNAPSHOT

The table below provides a summary comparison of the Fund's investment types and sensitivity to interest rate risk. This current snapshot can be expected to vary over time.

Fund	Investment Types	Maximum Dollar-Weighted Average Maturity for LGIP-MMF
LGIP-Money Market Fund	Cash	60 days
Current Investments (as of November 1, 2013)	Bank Deposits US Treasury bills Repurchase agreements US Government agency obligations	

Fees and Expenses

Administrative Fee. The State Treasurer charges pool participants a fee representing administration and recovery costs associated with the operation of the Fund. The administrative fee accrues daily from pool participants' earnings prior to the earnings being posted to their account. The administrative fee will be paid monthly. In the event that there are no earnings, the administrative fee will be deducted from principal.

The chart below illustrates the operating expenses of the LGIP-MMF for past years, expressed in basis points as a percentage of fund assets.

Local Government Investment Pool-MMF
Operating Expenses by Fiscal Year (in Basis Points)

	2006	2007	2008	2009	2010	2011	2012	2013
<i>Total Operating Expenses</i>	<i>1.12</i>	<i>0.96</i>	<i>0.84</i>	<i>0.88</i>	<i>0.64</i>	<i>0.81</i>	<i>0.68</i>	<i>0.87</i>

(1 basis point = 0.01%)

Because most of the expenses of the LGIP-MMF are fixed costs, the fee (expressed as a percentage of fund assets) will be affected by: (i) the amount of operating expenses; and (ii) the assets of the LGIP-MMF. The table below shows how the fee (expressed as a percentage of fund assets) would change as the fund assets change, assuming an annual fund operating expenses amount of \$800,000.

Fund Assets	\$6.0 bn	\$8.0 bn	\$10.0 bn
Total Operating Expenses (in Basis Points)	1.33	1.0	.80

Portfolio Turnover: The Fund does not pay a commission or fee when it buys or sells securities (or “turns over” its portfolio). However, debt securities often trade with a bid/ask spread. Consequently, a higher portfolio turnover rate may generate higher transaction costs that could affect the Fund’s performance.

II. Local Government Investment Pool – Money Market Fund

Investment Objective

The LGIP-MMF will seek to effectively maximize the yield while maintaining liquidity and a stable share price of \$1.

Principal Investment Strategies

The LGIP-MMF will seek to invest primarily in high-quality, short term money market instruments. Typically, at least 55% of the Fund’s assets will be invested in US government securities and repurchase agreements collateralized by those securities. The LGIP-MMF means a sub-pool of the LGIP whose investments will primarily be money market instruments. The LGIP-MMF will only invest in eligible investments permitted by state law. The LGIP-MMF will not be an SEC-registered money market fund and will not be required to follow SEC Rule 2a-7. Investments of the LGIP-MMF will conform to the LGIP Investment Policy, the most recent version of which will be posted on the LGIP website and will be available upon request.

Principal Risks of Investing in the LGIP-Money Market Fund

Counterparty Credit Risk. A party to a transaction involving the Fund may fail to meet its obligations. This could cause the Fund to lose the benefit of the transaction or prevent the Fund from selling or buying other securities to implement its investment strategies.

Interest Rate Risk. The LGIP-MMF’s income may decline when interest rates fall. Because the Fund’s income is based on short-term interest rates, which can fluctuate significantly over short periods, income risk is expected to be high. In addition, interest rate increases can cause the price of a debt security to decrease and even lead to a loss of principal.

Liquidity Risk. Liquidity risk is the risk that the Fund will experience significant net withdrawals of Fund shares at a time when it cannot find willing buyers for its portfolio securities or can only sell its portfolio securities at a material loss.

Management Risk. Poor security selection or an ineffective investment strategy could cause the LGIP-MMF to underperform relevant benchmarks or other funds with a similar investment objective.

Issuer Risk. The LGIP-MMF is subject to the risk that debt issuers and other counterparties may not honor their obligations. Changes in an issuer's credit rating (e.g., a rating downgrade) or the market's perception of an issuer's creditworthiness could also affect the value of the Fund's investment in that issuer. The degree of credit risk depends on both the financial condition of the issuer and the terms of the obligation. Also, a decline in the credit quality of an issuer can cause the price of a money market security to decrease.

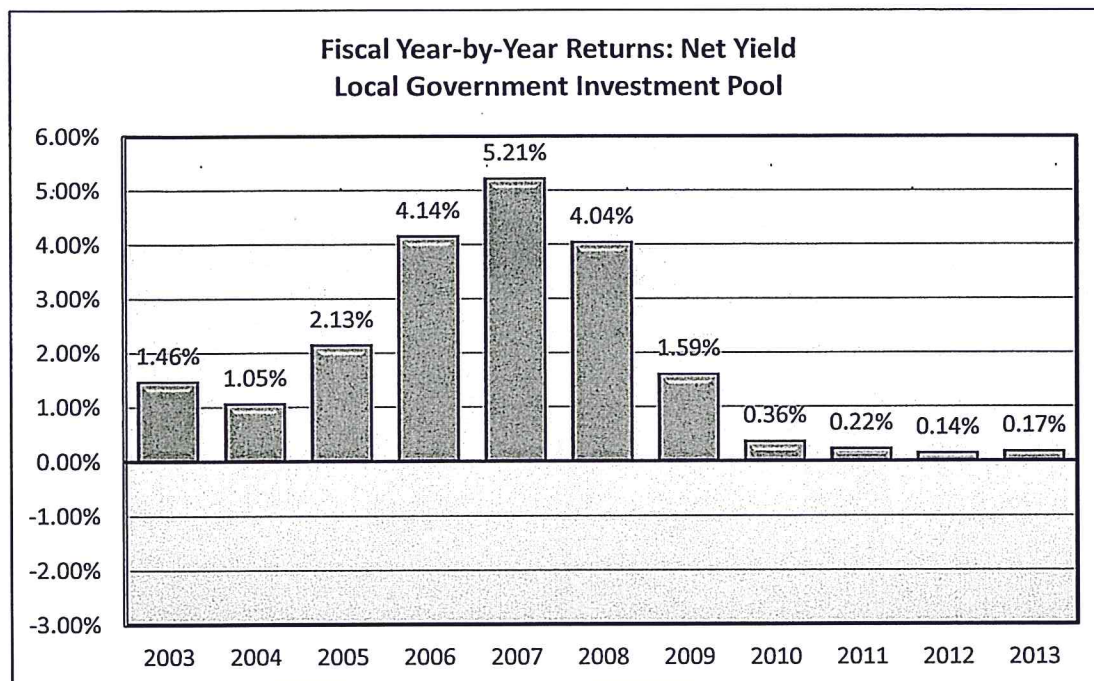
Securities Lending Risk and Reverse Repurchase Agreement Risk. The LGIP-MMF may engage in securities lending or in reverse repurchase agreements. Securities lending and reverse repurchase agreements involve the risk that the Fund may lose money because the borrower of the Fund's securities fails to return the securities in a timely manner or at all or the Fund's lending agent defaults on its obligations to indemnify the Fund, or such obligations prove unenforceable. The Fund could also lose money in the event of a decline in the value of the collateral provided for loaned securities or a decline in the value of any investments made with cash collateral.

Risks Associated with use of Amortized Cost. The use of amortized cost valuation means that the LGIP-MMF's share price may vary from its market value NAV per share. In the unlikely event that the State Treasurer were to determine that the extent of the deviation between the Fund's amortized cost per share and its market-based NAV per share may result in material dilution or other unfair results to shareholders, the State Treasurer may cause the Fund to take such action as it deems appropriate to eliminate or reduce to the extent practicable such dilution or unfair results.

An investment in the LGIP-MMF is not a bank deposit and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Fund seeks to preserve the value of investments at \$1 per share, pool participants could lose money by investing in the LGIP-MMF. There is no assurance that the LGIP-MMF will achieve its investment objective.

Performance

The following information is intended to address the risks of investing in the LGIP-MMF. The information illustrates changes in the performance of the LGIP-MMF's shares from year to year. Returns are based on past results and are not an indication of future performance. Updated performance information may be obtained on our website at www.tre.wa.gov or by calling the LGIP toll-free at 800-331-3284.



<u>Local Government Investment Pool-Money Market Fund</u>			
<u>Average Accrued Net Yield</u>			
<u>1 Year</u>	<u>3 years</u>	<u>5 years</u>	<u>10 years</u>
0.17%	0.19%	.52%	1.94%

Transactions: LGIP-MMF

General Information

The minimum transaction size (contributions or withdrawals) for the LGIP-MMF will be five thousand dollars. The State Treasurer may, in its sole discretion, allow for transactions of less than five thousand dollars.

Valuing Shares

The LGIP-MMF will be operated using a net asset value (NAV) calculation based on the amortized cost of all securities held such that the securities will be valued at their acquisition cost, plus accrued income, amortized daily.

The Fund's NAV will be the value of a single share. NAV will normally be calculated as of the close of business of the NYSE, usually 4:00 p.m. Eastern time. If the NYSE is closed on a particular day, the Fund will be priced on the next day the NYSE is open.

NAV will not be calculated and the Fund will not process contributions and withdrawals submitted on days when the Fund is not open for business. The time at which shares are priced and until which contributions and withdrawals are accepted is specified below and may be changed as permitted by the State Treasurer.

To the extent that the LGIP-MMF's assets are traded in other markets on days when the Fund is not open for business, the value of the Fund's assets may be affected on those days. In addition, trading in some of the Fund's assets may not occur on days when the Fund is open for business.

Transaction Limitation

The State Treasurer reserves the right at its sole discretion to set a minimum and/or maximum transaction amount from the LGIP-MMF and to limit the number of transactions, whether contribution, withdrawal, or transfer permitted in a day or any other given period of time.

The State Treasurer also reserves the right at its sole discretion to reject any proposed contribution, and in particular to reject any proposed contribution made by a pool participant engaged in behavior deemed by the State Treasurer to be abusive of the LGIP-MMF.

A pool participant may transfer funds from one LGIP-MMF account to another subject to the same time and contribution limits as set forth in WAC 210.10.060.

Contributions

Pool participants may make contributions to the LGIP-MMF on any business day. All contributions will be effected by electronic funds transfer to the account of the LGIP-MMF designated by the State Treasurer. It is the responsibility of each pool participant to pay any bank charges associated with such electronic transfers to the State Treasurer. Failure to wire funds by a pool participant after notification to the State Treasurer of an intended transfer will result in penalties. Penalties for failure to timely wire will be assessed to the account of the pool participant responsible.

Notice. To ensure same day credit, a pool participant must inform the State Treasurer of any contribution over one million dollars no later than 9 a.m. on the same day the contribution is made. Contributions for one million dollars or less can be requested at any time prior to 10 a.m. on the day of contribution. For all other contributions over one million dollars that are requested prior to 10 a.m., a pool participant may receive same day credit at the sole discretion of the State Treasurer. Contributions that receive same day credit will count, for earnings rate purposes, as of the day in which the contribution was made. Contributions for which no notice is received prior to 10:00 a.m. will be credited as of the following business day.

Notice of contributions may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to State Treasurer's Treasury Management System ("TMS"). Please refer to the [LGIP-MMF Operations Manual](#) for specific instructions regarding contributions to the LGIP-MMF.

Direct deposits from the State of Washington will be credited on the same business day.

Pricing. Contribution requests received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that contribution date.

Withdrawals

Pool participants may withdraw funds from the LGIP-MMF on any business day. Each pool participant shall file with the State Treasurer a letter designating the financial institution at which funds withdrawn from the LGIP-MMF shall be deposited (the "Letter"). This Letter shall contain the name of the financial institution, the location of the financial institution, the account name, and the account number to which funds will be deposited. This Letter shall be signed by local officials authorized to receive and disburse funds, as described in WAC 210-10-020.

Disbursements from the LGIP-MMF will be effected by electronic funds transfer. Failure by the State Treasurer to wire funds to a pool participant after proper notification to the State Treasurer to disburse funds to a pool participant may result in a bank overdraft in the pool participant's bank account. The State Treasurer will reimburse a pool participant for such bank overdraft penalties charged to the pool participant's bank account.

Notice. In order to withdraw funds from the LGIP-MMF, a pool participant must notify the State Treasurer of any withdrawal over one million dollars no later than 9 a.m. on the same day the withdrawal is made. Withdrawals for one million dollars or less can be requested at any time prior to 10 a.m. on the day of withdrawal. For all other withdrawals from the LGIP-MMF over one million dollars that are requested prior to 10 a.m., a pool participant may receive such withdrawal on the same day it is requested at the sole discretion of the State Treasurer. No earnings will be credited on the date of withdrawal for the amounts withdrawn. Notice of withdrawals may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to TMS. Please refer to the LGIP-MMF Operations Manual for specific instructions regarding withdrawals from the Fund.

Pricing. Withdrawal requests with respect to the LGIP-MMF received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that withdrawal date.

Suspension of Withdrawals. If the State Treasurer has determined that the deviation between the Fund's amortized cost price per share and the current net asset value per share calculated using available market quotations (or an appropriate substitute that reflects current market conditions) may result in material dilution or other unfair results, the State Treasurer may, if it has determined irrevocably to liquidate the Fund, suspend withdrawals and payments of withdrawal proceeds in order to facilitate the permanent termination of the Fund in an orderly manner. The State Treasurer will distribute proceeds in liquidation as soon as practicable, subject to the possibility that certain assets may be illiquid, and subject to subsequent distribution, and the possibility that the State Treasurer may need to hold back a reserve to pay expenses.

The State Treasurer also may suspend redemptions if the New York Stock Exchange suspends trading or closes, if US bond markets are closed, or if the Securities and Exchange Commission declares an emergency. If any of these events were to occur, it would likely result in a delay in the pool participants' redemption proceeds.

The State Treasurer will notify pool participants within five business days of making a determination to suspend withdrawals and/or irrevocably liquidate the fund and the reason for such action.

Earnings and Distribution

LGIP-MMF Daily Factor

The LGIP-MMF daily factor is a net earnings figure that is calculated daily using the investment income earned (excluding realized gains or losses) each day, assuming daily amortization and/or accretion of income of all fixed income securities held by the Fund, less the administrative fee. The daily factor is reported on an annualized 7-day basis, using the daily factors from the previous 7 calendar days. The reporting of a 7-day annualized yield based solely on investment income which excludes realized gains or losses is an industry standard practice that allows for the fair comparison of funds that seek to maintain a constant NAV of \$1.00.

LGIP-MMF Actual Yield Factor

The LGIP-MMF actual yield factor is a net daily earnings figure that is calculated using the total net earnings including realized gains and losses occurring each day, less the administrative fee.

Dividends

The LGIP-MMF's dividends include any net realized capital gains or losses, as well as any other capital changes other than investment income, and are declared daily and distributed monthly.

Distribution

The total net earnings of the LGIP-MMF will be declared daily and paid monthly to each pool participant's account in which the income was earned on a per-share basis. These funds will remain in the pool and earn additional interest unless withdrawn and sent to the pool participant's designated bank account as specified on the Authorization Form. Interest earned will be distributed monthly on the first business day of the following month.

Monthly Statements and Reporting

On the first business day of every calendar month, each pool participant will be sent a monthly statement which includes the pool participant's beginning balance, contributions, withdrawals, transfers, administrative charges, earnings rate, earnings, and ending balance for the preceding calendar month. Also included with the statement will be the monthly enclosure. This report will contain information regarding the maturity structure of the portfolio and balances broken down by security type.

III. Management

The State Treasurer is the manager of the LGIP-MMF and has overall responsibility for the general management and administration of the Fund. The State Treasurer has the authority to offer additional sub-pools within the LGIP at such times as the State Treasurer deems appropriate in its sole discretion.

Administrator and Transfer Agent. The State Treasurer will serve as the administrator and transfer agent for the Fund.

Custodian. A custodian for the Fund will be appointed in accordance with the terms of the LGIP Investment Policy.

IV. Miscellaneous

Limitation of Liability

All persons extending credit to, contracting with or having any claim against the Fund offered in this Prospectus shall look only to the assets of the Fund that such person extended credit to, contracted with or has a claim against, and none of (i) the State Treasurer, (ii) any subsequent sub-pool, (iii) any pool participant, (iv) the LGIP, or (v) the State Treasurer's officers, employees or agents (whether past, present or future), shall be liable therefor. The determination of the State Treasurer that assets, debts, liabilities, obligations, or expenses are allocable to the Fund shall be binding on all pool participants and on any person extending credit to or contracting with or having any claim against the LGIP or the Fund offered in this Prospectus. There is a remote risk that a court may not enforce these limitation of liability provisions.

Amendments

This Prospectus and the attached Investment Policy may be amended from time to time. Pool participants shall receive notice of changes to the Prospectus and the Investment Policy. The amended and restated documents will be posted on the State Treasurer website: www.tre.wa.gov.

Should the State Treasurer deem appropriate to offer additional sub-pools within the LGIP, said sub-pools will be offered by means of an amendment to this prospectus.

LGIP-MMF Contact Information

Internet: www.tre.wa.gov Treasury Management System/TMS

Phone: 1-800-331-3284 (within Washington State)

Mail:

Office of the State Treasurer
Local Government Investment Pool
PO Box 40200
Olympia, Washington 98504
FAX: 360-902-9044



JAMES L. McINTIRE
State Treasurer

State of Washington
Office of the Treasurer
Local Government Investment Pool

February 3, 2014

TO: LGIP Participants

FROM: Kari Sample
LGIP Administrator

SUBJECT: New Prospectus and Updated Resolution

In an effort to provide more clarity with respect to how the Local Government Investment Pool operates, and as a result of the recently amended WACs, we have created a prospectus and are distributing to all investors in the LGIP.

As a result of the release of this prospectus it is important that each local government investing in the LGIP completes an updated Resolution, which I have attached, that acknowledges that the governmental body responsible for overseeing or making investment decisions has read and understands the prospectus. I have included a revised version of the Resolution that we will need all participants to approve and send back to us as soon as possible. Our goal is to have all resolutions updated by June 30, 2014. If you have submitted one in the last 6 months you will not be required to adopt another. I will be tracking them to make sure that this goal is met.

If we have not received an updated resolution by the deadline and have not made other arrangements with you for an extension, we reserve the right to suspend your participation in the pool.

Link to the Prospectus:

http://www.tre.wa.gov/documents/lqip_MoneyMktFundProspectus.pdf

Link to the Resolution:

<http://www.tre.wa.gov/lqip/forms.shtml>

Should you have further questions please feel free to contact me via email kari.sample@tre.gov or by phone at 800-331-3284.

Kari Sample
LGIP Administrator

RESOLUTION 96-12

RESOLUTION AUTHORIZING INVESTMENT
OF CITY OF ILWACO MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, a Local Government Investment Pool in the State Treasury was created for the deposit of money of a political subdivision for purposes of investment by the State Treasurer; and

WHEREAS, the City of Ilwaco does hereby find that the deposit and withdrawal of money in the Local Government Investment Pool in accordance with the provisions of this chapter for the purposes of investment as stated therein are in the best interests of the City; and

WHEREAS, I attest by my signature that I have been duly authorized and empowered to enter into this agreement.

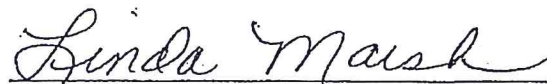
NOW THEREFORE, BE IT RESOLVED that the Council of the City of Ilwaco does hereby authorize the deposit and withdrawal of City of Ilwaco monies in the Local Government Investment Pool in the State Treasury in accordance with this chapter for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED that pursuant to the attached form the following City of Ilwaco office personal shall be authorized to order the deposit or withdrawal of monies in the Local Government Investment Pool.

PASSED AND ADOPTED by the Council of the City of Ilwaco this
28th day of October, 1996.


James D. Trick - Mayor

ATTEST:


Linda Marsh, City Clerk

**PROPOSAL AND CONTRACT
FOR
PROFESSIONAL ENGINEERING SERVICES**

**CITY OF ILWACO
WASHINGTON**

JANUARY 2013

G&O Job. No. 20114.73

**GRAY & OSBORNE, INC.
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON**

CONTRACT FOR
PROFESSIONAL ENGINEERING SERVICES

THIS Contract, entered into this 25th day of February 2013, between the CITY OF ILWACO, Washington, hereinafter called the "Agency"; and GRAY & OSBORNE, INC., Consulting Engineers, Seattle, Washington, hereinafter called the "Engineer".

WITNESSETH:

WITNESSETH THAT, whereas, the Agency now finds that, from time to time, in the growth and development of the Agency, there will be the need for the engagement of professional engineering services. The purpose of this Contract is to define the services to be performed and method of payment for professional engineering services which may, from time to time, be authorized by the Agency.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto do mutually agree as follows:

ARTICLE 1

EMPLOYMENT OF THE ENGINEER

The Agency, acting pursuant to its vested authority, does hereby engage the Engineer and the Engineer agrees to furnish the engineering services as requested by the City of Ilwaco in connection with the Agency's 2013 General Engineering Services. These services are outlined in this Contract and shall be undertaken upon request by the Agency to the Engineer, then only for the services so requested. The Engineer shall furnish a scope of work and costs for each service requested which will become a numbered exhibit to the Contract.

ARTICLE 2

CHARACTER & EXTENT OF ENGINEERING SERVICES

Upon written direction of the Agency to proceed, the Engineer shall provide engineering services in accordance with a written scope of work, which describes the engineering services to be provided, such services may include, but are not limited to, engineering studies, financial analysis, predesign, design, construction management, local improvement district or utility local improvement district formation, surveys, the preparation and acquisition of easements and right-of-way, environmental studies and documentation, the preparation of regulatory permits and approvals, public meeting and hearing facilitation, project bid and award services, and construction management and administration.

SPECIAL SERVICES

The Engineer may employ competent professionals to assist in the completion of the work as described in the project specific scope of work and budget. The information so secured shall be made available to the Agency for the use and development of the Agency's projects.

ARTICLE 3

SCOPE OF OWNER SERVICES

The AGENCY shall provide or perform the following:

Provide full information as to the Agency's requirements for the Project. Assist the Engineer by placing at his disposal all available information pertinent to the site of the Project, including previous reports, drawings, plats, surveys, utility records, and any other data relative to the Project. Absent specific written direction to the contrary, the Engineer shall be entitled to rely upon the completeness and accuracy of such documentation.

Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Engineer.

ARTICLE 4

COMPENSATION

It is mutually agreed that the Agency will compensate the Engineer for services furnished based on the cost reimbursement method.

The total cost of on-call engineering services, to be described in scopes of work requested by the Agency, cannot be determined at this time, in advance. The total cost for services will be established by Agreement between the Agency and the Engineer on a case-by-case basis as the need arises and/or by amendment to this Contract.

The following information will be provided for each project assigned by and approved by the Agency.

- (a) Cost Ceiling: The total amount of compensation for engineering services as described herein, and as further defined in letters or exhibits to this Contract including profit (fee), out-of-pocket expenses, direct labor costs,

direct overhead and indirect overhead shall not exceed the total dollar cost agreed upon, without a formal amendment to this Contract.

- (b) Compensation Determination: The amount of compensation due the Engineer by the Agency for the services furnished under this Contract shall be determined as provided hereinafter. Such payment shall be full compensation for work performed.

Payment for work accomplished is on the basis of the Engineer's actual cost plus a net fee. The actual cost includes direct salary cost, overhead and direct non-salary cost.

1. The direct salary cost is the salary expense for professional and technical personnel and principals for the time they are productively engaged in work necessary to fulfill the terms of this Contract.
2. The overhead costs as identified on Exhibit "A" are determined as 180 percent (180%), of the direct salary cost. The overhead cost rate is an estimate based on currently available accounting information and shall be used for all progress payments. The overhead costs of the Contract shall be updated annually.
3. The direct non-salary costs are those costs directly incurred in fulfilling the terms of this Contract including, but not limited to travel, reproduction, supplies and fees for special professional services, of outside consultants. If the Engineer is directed to employ special, professional expertise, the Agency will be billed by the Engineer for the special service invoiced amount plus ten percent (10%) for administrative overhead.
4. The fee, which represents the Engineer's profit, shall be fifteen percent. The net fee will be pro-rated and paid monthly in proportion to the Engineer's monthly progress billings and approved by the Agency.

Payment of compensation shall be upon submittal to the Agency of a bill by the Engineer at approximate monthly intervals for services rendered during the preceding time period, plus a proportionate percentage of the fee amount stipulated above.

The cost records and accounts pertaining to this Contract are to be kept available for inspection by representatives of the Agency for a period of three (3) years, after final payment. In the event any audit or inspection identifies any discrepancy in the financial records, the Engineer shall provide clarification and/or make adjustments accordingly.

ARTICLE 5

ADDITIONAL WORK

If during the performance of this contract, or subsequent to completion of the work under this contract other or additional services other than those previously specified, including but not limited to additions or revisions by the Agency are ordered in writing by the Agency, the Engineer agrees to provide the services and the Agency agrees to compensate the Engineer under the same method of Compensation Determination described herein, to be determined at the time the additional services are ordered. The Engineer agrees not to proceed with the additional services until such time as the costs for the additional services have been approved by the Agency.

ARTICLE 6

MAJOR REVISIONS

If, after the design has been approved by the Agency, and the Engineer has proceeded with the final design, and has performed work in processing same and the Agency authorizes new or substantially alters the design, the Agency will pay the Engineer a just and equitable compensation as mutually agreed upon by the Agency and the Engineer, or if an agreement cannot be reached within thirty (30) days, the equitable compensation shall be determined by mediators.

ARTICLE 7

COST ESTIMATE

The Agency is herewith advised that the Engineer has no control over the cost of labor, material, and equipment, including the contractors' and suppliers' methods of producing and delivering such goods and services; or over the methods and styles of competitive bidding or market conditions; and, accordingly, the Engineer's cost estimates are made and furnished on the basis of his experience and qualifications and represent only his best judgment as a design professional and within his familiarity with the construction industry, and, as such, the Engineer cannot and does not warrant, in any other manner or style, the accuracy of the cost estimates, nor that the estimates will or will not vary significantly with bids received by or construction costs realized by the Agency.

ARTICLE 8

FACILITIES TO BE FURNISHED BY THE ENGINEER

The Engineer shall furnish and maintain a central office, work space and equipment suitable and adequate for the prosecution of the work that is normal to the functioning of an established operating engineering practice.

ARTICLE 9

OWNERSHIP OF PLANS

All reports, designs, drawings and specifications prepared by the Engineer, as provided under this Contract shall be and do become the property of the Agency upon payment to the Engineer his compensation as set forth in this Contract. Reuse of any of the instruments of services of the Engineer by the Agency on extensions of this project or on any other project without the written permission of the Engineer shall be at the Agency's risk and the Agency agrees to defend, indemnify and hold harmless the Engineer from all claims, damages and expenses including attorney's fees arising out of such unauthorized reuse of the Engineer's instruments of service by the Agency or by others acting through the Agency.

ARTICLE 10

SEVERABILITY

If any provision of this Contract is held invalid, the remainder of this Contract shall not be affected thereby, if such remainder would then continue to conform to the terms and requirements of the applicable law.

ARTICLE 11

MEDIATION

All claims, disputes and other matters in question between Agency and Engineer shall, in the first instance, be subject to mediation. Either party may notify the other, by certified mail, of the existence of a claim or dispute. If such claim or dispute cannot promptly be resolved by the parties, the Engineer shall promptly contact the Judicial Arbitration and Mediation Service, Inc., or any other recognized mediation service agreed to by the parties, to arrange for the engagement and appointment of a mediator for the purpose of assisting the parties to amicably resolve the claim or dispute. The cost of the mediator shall be borne equally by the parties. The Agency and Engineer further agree to cooperate fully with the appointed mediator's attempt to resolve the claim or dispute, and also agree that litigation may not be commenced, by either party, for a period of ninety calendar days following the receipt by the other party of the written notice of claim or dispute. This mediation provision may be asserted by either party as grounds for staying such litigation.

ARTICLE 12

ASSIGNABILITY

The Engineer shall not assign nor transfer any interest in this Contract without the prior written consent of the Agency.

ARTICLE 13

EQUAL EMPLOYMENT OPPORTUNITY

The Engineer agrees that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, age or national origin.

ARTICLE 14

COVENANT AGAINST CONTINGENT FEES

The Engineer warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fees, excepting bona fide employees. For breach or violation of this warranty, the Agency shall have the right to annul this Contract without liability or in its discretion to deduct from the Contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

ARTICLE 15

SAFETY

The duty and/or Services furnished hereunder by the Engineer, does not include a review of the adequacy of any contractor's safety measures in, on, or near a project construction site. The contractor alone shall have the responsibility and liability thereof, and shall be insured accordingly. Neither the activities of the Engineer, nor the presence of the Engineer's employees at a site, shall relieve the contractor of their obligations, duties, and responsibilities with any health or safety precaution required to ensure the safety of the jobsite.

ARTICLE 16

INDEMNITY AGREEMENT

The Engineer shall hold the Agency harmless from, and shall indemnify the Agency against, any and all claims, demands, actions or liabilities caused by or occurring by

reason of any negligent act or omission of the Engineer, its agents, employees or subcontractors, arising out of or in connection with the performance of this Contract.

The Engineer shall be required to indemnify the Agency in those cases where damages have been caused by the concurrent negligence of the Agency and Engineer, its agents, employees or subcontractors for that portion of the damages caused by the negligence of the Engineer, its agents, employees or subcontractors.

The Engineer has no duty to indemnify the Agency where damages were caused by the negligence of the Agency.

ARTICLE 17

INSURANCE

A. Public Liability

The Engineer shall provide evidence of comprehensive Public Liability and Property Damage Insurance which includes but is not limited to, operations of the Engineer, commercial general liability, and blanket limited contractual liability with limits of not less than:

COMPREHENSIVE GENERAL LIABILITY

Bodily Injury & Property Damage: \$1,000,000 each person
 \$1,000,000 each occurrence
 \$1,000,000 each aggregate

AUTOMOBILE LIABILITY

Bodily Injury: \$1,000,000 each person
 \$1,000,000 each occurrence

Property Damage: \$1,000,000 single limit

The Agency shall be named as an additional insured as respects this Contract. In conjunction therewith, the Engineer shall furnish a certificate of such insurance to the Agency at the time of execution of this Contract.

B. Professional Liability

The Engineer shall provide Professional Errors and Omissions Liability Insurance which shall provide coverage for any negligent professional acts, errors or omissions for which the Engineer is legally responsible, with limits of not less than:

PROFESSIONAL ERRORS
AND

\$1,000,000 each occurrence

OMISSIONS LIABILITY

\$1,000,000 aggregate

The Engineer shall furnish a certificate of such insurance to the Agency at the time of execution of this Contract.

ARTICLE 18

STATUS OF ENGINEER

The Engineer is an independent contractor operating for its own account, and is in no way and to no extent an employee or agent of the Agency. The Engineer shall have the sole judgment of the means, mode or manner of the actual performance of this Contract. The Engineer, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing this Contract.

ARTICLE 19

CERTIFICATION OF ENGINEER

Attached hereto is Exhibit "B" Certification Regarding Debarment, Suspension and Other Responsibility Matters.

ARTICLE 20

CHOICE OF LAW/JURISDICTION/VENUE

This Contract shall be governed as to validity, interpretation, construction and effect, and in all other respects, by the laws of the State of Washington. Jurisdiction of any suit or action arising out of or in connection with this Contract shall be in the State of Washington, and the venue thereof be in the same County as the Agency.

ARTICLE 21

NOTICES

In every case where, under any of the provisions of this Contract or in the opinion of either the Agency or the Engineer or otherwise, it shall or may become necessary or desirable to make, give, or serve any declaration, demand, or notice of any kind or character or for any purpose whatsoever, the same shall be in writing, and it shall be sufficient to either (1) deliver the same or a copy thereof in person to the Ilwaco City Hall, if given by the Engineer, or to the President or Secretary of the Engineer personally,

if given by the Agency; or (2) mail the same or a copy thereof by registered or certified mail, postage prepaid, addressed to the other party at such address as may have theretofore been designated in writing by such party, by notice served in the manner herein provided, and until some other address shall have been so designated, the address of the Agency for the purpose of mailing such notices shall be as follows:

CITY OF ILWACO
P.O. Box 648
Ilwaco, Washington 98624

and the address of the Engineer shall be as follows:

GRAY & OSBORNE, INC.
701 Dexter Ave. North
Suite 200
Seattle, Washington 98109-4339

ARTICLE 22

ATTORNEY'S FEES

The parties agree that in the event a civil action is instituted by either party to enforce any of the terms and conditions of this Contract, or to obtain damages or other redress for any breach hereof, the prevailing party shall be entitled to recover from the other party, in addition to its other remedies, its reasonable attorney's fees in such suit or action and upon any appeal therefrom.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year written below.

ENGINEER: Gray & Osborne, Inc.

By: Thomas M. Zerkel
(Signature)

AGENCY: City of Ilwaco

By: Mike Cassinelli
(Signature)

Name/Title: Thomas M. Zerkel, P.E., President

Name/Title: Mike Cassinelli, Mayor
(Print)

Date: February 22, 2013 Date: 2/25/13

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT "A"

GRAY & OSBORNE

COMPUTATION OF OVERHEAD MULTIPLIER

Federal, State, and Local Taxes	25.47%
Insurance and Medical	26.58%
Professional Development and Education	4.56%
Vacations and Holidays	15.14%
Administration (Typing, CADD, GIS, Computer)**	54.21%
Rent, Utilities, and Depreciation	17.74%
Office Expenses	8.12%
Recruiting	0.12%
Professional Services	1.22%
Incentive and Retirement	26.60%
Facilities Cost of Capital	0.24%

TOTAL:..... 180.00%

PROFESSIONAL ENGINEERING SERVICES CONTRACT ENGINEER'S REPRESENTATIVE PAYROLL RATES THROUGH JUNE 15, 2013*

Employee Classification

Payroll Rates

AutoCAD/GIS Technician/Engineering Intern	\$14.00	to	\$27.00
AutoCAD/GIS Manager/Graphic Artist	\$29.00	to	\$36.00
Senior Electrical Engineer	\$44.00	to	\$53.00
Senior Structural Engineer	\$36.00	to	\$49.00
Electrical Engineer	\$32.00	to	\$43.00
Structural Engineer	\$31.00	to	\$40.00
Environmental Technician/Specialist	\$25.00	to	\$40.00
Engineers I and II	\$24.00	to	\$33.00
Engineer III	\$29.00	to	\$35.00
Engineer IV	\$33.00	to	\$41.00
Engineers V and VI	\$35.00	to	\$56.00
Principal-in-Charge/Project Manager	\$35.00	to	\$59.00
Resident Engineer	\$38.00	to	\$48.00
Field Inspector	\$23.00	to	\$37.00
Field Survey Crew (2 Person)**	\$45.00	to	\$60.00
Field Survey Crew (3 Person)**	\$68.00	to	\$85.00
Professional Land Surveyor	\$34.00	to	\$38.00
Secretary/Word Processor**	N/A**		

* Updated annually, together with the overhead.

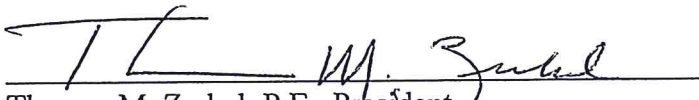
All actual out-of-pocket expenses incurred directly on the project are added to the billing. The billing is based on direct out-of-pocket expenses; meals, lodging, laboratory testing and transportation. The transportation rate is \$0.56 per mile or the current maximum IRS rate without receipt IRS Section 162(a).

**Administration expenses include secretarial and clerical work; GIS, CADD, and computer equipment; owned survey equipment and tools (stakes, hubs, lath, etc. – Note: mileage billed separately at rate noted); miscellaneous administration tasks; facsimiles; telephone; and printing costs, which are less than \$150.

EXHIBIT "B"

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- I. The Engineer, Gray & Osborne, Inc., certifies to the best of its knowledge and belief, that it and its principals:
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - B. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission or fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (I)(B) of this certification; and
 - D. Have not within a 3-year period preceding this application/proposal had one or more public transactions (federal, state, or local) terminated for cause or default.


Thomas M. Zerkel, P.E., President
Gray & Osborne, Inc.

2/22/13
Date

The Agency may confirm the Engineer's suspension or debarment status on General Services Administration Excluded Parties List System website: www.epls.gov.

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 2/24/14 Council Business Item:

B. Issue/Topic: **Shoreline Master Program (SMP) Update Participation Plan and Preliminary Shoreline Jurisdiction map**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. The City of Ilwaco is updating its Shoreline Master Program (SMP) with project funding from the Washington State Department of Ecology (Ecology). SMPs must be updated in accordance with the state Shoreline Management Act (SMA) per the Revised Code of Washington (RCW 90.58) and SMP Guidelines adopted in 2003 per the Washington Administrative Code (WAC 173-26). The City is required to complete its update by June 30, 2016, in accordance with the SMP Grant Agreement between the City and Ecology (G1400373).
2. The grant requires the City complete several tasks. Task 2 required the City secure a consultant to work on the plan by 12/2/13. The City entered into an agreement with The Watershed Company to complete many of the technical tasks of the update. Task 3 requires public participation be actively sought. The City has created a Public Participation Plan that was due by 12/30/13. Additionally, City staff has begun to pursue contact information for stakeholders. Task 4 required a map of the Preliminary Shoreline Jurisdiction be submitted to the Department of Ecology by January 31st. The map has been submitted and is being reviewed.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The initial steps of the update have been started. The Planning Commission has been made aware of the SMP update process by the City Planner and will hold workshops and hearings as necessary through the process.

F. Impacts:

1. Fiscal:
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates:

J. Proposed Motion: No required action at this time.



PUBLIC PARTICIPATION PLAN

SHORELINE MASTER PROGRAM UPDATE

Discover Council Services Codes Forms Maps News Contacts FAQ

NEWS & NOTICES

- For breaking news, subscribe to our Facebook Page
- Water Distribution Utility Worker job opening
- Meeting Notices: If you would like to receive City of Ilwaco meeting notices, please email to be added to the list.

REGULAR MEETINGS

- CITY COUNCIL
2nd and 4th Mondays, 6:00 p.m.
- PLANNING COMMISSION
1st and 3rd Tuesdays, 6:00 p.m.

DISCOVERY AWAITS
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DECEMBER 2013

SMA GRANT No. G1400373

ACRONYMS AND ABBREVIATIONS

- **ECOLOGY:** Washington State Department of Ecology
- **FEMA:** Federal Emergency Management Agency
- **OHWM:** Ordinary High Water Mark
- **RCW:** Revised Code of Washington
- **SMA:** Shoreline Management Act
- **SMP:** Shoreline Master Program
- **SSWS:** Shorelines of Statewide Significance
- **WAC:** Washington Administrative Code

DEFINITIONS

- **Associated wetlands:** Wetlands that are in proximity to and either influence or are influenced by tidal waters or a lake or stream subject to the SMA.
- **Floodway:** An area that either:
 1. Has been established in FEMA flood insurance rate maps or floodway maps.
 2. Those portions of a river valley lying streamward from the outer limits of a watercourse upon which flood waters are carried during periods of flooding that occur with reasonable regularity, although not necessarily annually.
- **Shorelands:** Those lands extending landward 200 feet in all directions as measured on a horizontal plane from the OHWM.
- **Shorelines:** Means all of the water areas of the state, including reservoirs, and their associated shorelands, together with the lands underlying them, except Shorelines of Statewide Significance (see below), shorelines on segments of streams upstream of a point where the mean annual flow is 20 cubic feet per second or less and the wetlands associated with such upstream segments, and shorelines on lakes less than 20 acres in size and wetlands associated with such small lakes. For Ilwaco, Shorelines include Black Lake and the Wallicut River where located within City jurisdiction.
- **Shorelines of the State:** The total of all Shorelines and Shorelines of Statewide Significance (see below).
- **Shorelines of Statewide Significance:** The Washington legislature has determined and declared that the interest of all of the people shall be paramount in the management of Shorelines of Statewide Significance. For Ilwaco, the Columbia River (including Baker Bay) and the Pacific Ocean shorelines are SSWS where located within City jurisdiction.
- **Stakeholder:** A party or entity (person, organization, group, etc.) who has an interest in the SMP update.

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INTRODUCTION

The City of Ilwaco is updating its Shoreline Master Program (SMP) with project funding from the Washington State Department of Ecology (Ecology). SMPs must be updated in accordance with the state Shoreline Management Act (SMA) per the Revised Code of Washington (RCW 90.58) and SMP Guidelines adopted in 2003 per the Washington Administrative Code (WAC 173-26). The City is required to complete its update by June 30, 2016, in accordance with the SMP Grant Agreement between the City and Ecology (G1400373).

An SMP applies to Shorelines of the State, which generally include marine shorelines, lakes greater than 20 acres, rivers and streams with a flow greater than 20 cubic feet per second (CFS), associated wetlands, shorelands extending landward 200 feet from the Ordinary High Water Mark (OHWM), floodways and contiguous floodplain areas landward 200 feet from such floodways (RCW 90.58.030). Based on local conditions, the Ilwaco SMP will address marine shorelines, riverine shorelines, one lake, shorelands, associated wetlands, and floodplain areas.

The City of Ilwaco adopted its current SMP in 1975. In 1999, the City adopted by reference the Pacific County Shoreline Master Program by Ordinance No. 627. However, because the document was never transmitted to Ecology for state review and approval, the SMP approved by Ecology on April 8, 1975, remains the valid SMP. The current SMP update is intended to provide environmental protection for the area designated as "shoreline," to preserve and enhance public access to the shoreline and to manage shoreline development.

OBJECTIVES

The objectives of the SMP Public Participation Plan are to:

- Identify methods to inform the community about the SMP update scope, purpose, process and progress as early as possible and throughout the project.
- Identify methods to engage stakeholders to ensure that all interested and responsible parties who want to be involved in the update are included in the process.
- Outline a process whereby the City Council, Planning Commission and staff understand community and stakeholder concerns and incorporate community input into SMP products and decision making.
- Identify a process whereby Ilwaco works as a community to create and adopt a high-quality SMP update that meets state guidelines and timelines, effectively manages our shoreline, reflects community values and gains informed consent of the majority of stakeholders.

STRATEGIES

Strategies for achieving the plan objectives include the following:

- Dedicate a portion of the City's website to sharing current and relevant information about the SMP update between the stakeholders and the City.
- Provide updates primarily via the website, meetings and newspaper articles.
- Display notices at the Ilwaco post office regarding public meetings, hearings and other opportunities for face-to-face public participation in the SMP update process, and publish announcements in the Chinook Observer, as appropriate.
- Conduct public workshops, meetings and hearings to obtain community input and to update the public at important junctures of the SMP update process.
- Utilize the Planning Commission to seek input from the community and relay that input to SMP update developers, who will work with the City to develop an SMP update that meets all state criteria, reflects community values and effectively and fairly manages the City's shoreline.

MESSAGING

The following messages will be promoted throughout the SMP update process:

- **Purpose and benefits of the SMP:** The SMP identifies opportunities for public shoreline access and recreation, protects the shoreline environment, identifies opportunities for restoration and development, and describes tools for managing the City's shoreline.
- **Balanced plan:** The SMP is a balanced plan for shoreline utilization and protection (WAC 173-26-176(2)).
- **Required by state laws and rules:** The SMP is required by the SMA (RCW 90.58) and is subject to Ecology SMP Guidelines (WAC 173-26).
- **State and local partnership:** The SMP is a partnership between local government and Ecology. The SMP must be developed by Ilwaco and approved by both the City and Ecology.
- **Local shoreline vision:** State law dictates what topics are addressed in the SMP; however, latitude exists that allows the City to craft a plan incorporating a local community vision for shoreline management.
- **Comprehensive Plan and development regulations:** The SMP must be consistent with the Ilwaco Comprehensive Plan and the City's land use and building regulations. Locally determined land uses and critical area regulations will be factored into the SMP.
- **Public participation is a state requirement:** Public participation is a state requirement and key component of the SMP update (WAC 173-26-090 and 100). While the City Council will ultimately decide the final SMP outcome on behalf of Ilwaco citizens, the SMP update will incorporate community input and reflect a local vision for shoreline management.
- **Easy and convenient access to information:** The free flow of current, relevant information is essential to the SMP update process. City staff and consultants will ensure that information is easy to obtain, useful, timely and pertinent.

GUIDING PRINCIPLES

The following guiding principles for public participation will be upheld throughout the SMP update process:

- Involve those affected by a decision in the decision-making process.
- Ensure the public's input influences decisions.
- Recognize and communicate the needs and interests of all participants.
- Seek out and facilitate involvement of those potentially affected by or interested in the SMP update.
- Seek input from participants in designing how they want to participate, and revise plan accordingly.
- Provide participants with information they need to participate in a meaningful way.
- Communicate to participants about how their input affects the SMP update.
- Be consistent with the Ilwaco Comprehensive Plan, the SMA and the expectations of stakeholders for transparent, open and responsive government.
- Clearly communicate the scope, objectives and progress of the public process.
- Define and effectively communicate the roles and interests of all participants.
- Recognize and overcome potential barriers to participation, including physical, communication, economic, language, ethnic and social.
- Openly address differing levels of knowledge and minimize conflict in order to maximize public input.
- Work to ensure input is representative and inclusive.
- Foster creativity and encourage civility and mutual respect among all parties.
- Keep written communication clear, concise, objective and free of technical jargon.
- Address the following in written materials:
 1. Scientific information upon which proposals rely, relevant existing policies and procedures, history of the issues, past City initiatives and new requirements.
 2. Basics of the process, including timeline, decision milestones, progress and opportunities for involvement.
 3. Use the local newspaper and the City website to provide information to the public at large.
 4. Distribute information and feedback to stakeholders and interested and affected parties at regular intervals.

TASKS AND PUBLIC PARTICIPATION TACTICS

Ecology has established a consistent approach to SMP updates that includes ten tasks to be accomplished at the local level. Public participation begins with Task 3, the Public Participation Plan. The following are explanations of these ten tasks and a description of how public participation is expected to occur under each task:

TASK 3: PUBLIC PARTICIPATION

1. Introduce the SMP update process and Public Participation Plan to the Planning Commission.
 - a. Prepare a process summary, including scope, tasks and general timeline for deliverables.
 - b. Introduce update process via process summary to officials. Discuss the scope of the public participation program and present the plan.
2. Notify the public about the initiation of SMP update process.
 - a. Provide project information on the City website, in the newspaper and at City Hall to inform the public.
 - b. Send information directly to all property owners within the current shoreline jurisdictional area, as appropriate.
3. Engage Stakeholders
 - a. Identify key stakeholders who represent the range of interests and expertise found in the City.
 - b. Assemble stakeholder contact information and utilize to solicit stakeholder participation.
4. Establish the website presence
5. Provide process summary to the press.

PRODUCTS

- SMP process summary
- Press releases
- Communication with the general public and with stakeholders
- Website and social media postings
- Presentation(s) to Planning Commission and City Council

TASK 4: PRELIMINARY ASSESSMENT OF THE SHORELINE JURISDICTION

1. Planning Commission will discuss Ilwaco's shoreline jurisdiction and initially brainstorm potential shoreline issues and opportunities.

TASK 5: SHORELINE INVENTORY, ANALYSIS AND CHARACTERIZATION

1. Establish a common base of knowledge by conducting a shoreline inventory and a subsequent shoreline analysis and characterization.
2. Share scientific information collected during the shoreline inventory, analysis and characterization process.
3. Provide an opportunity for Planning Commission and stakeholders to provide anecdotal information and first-hand knowledge of habitat, history, recreational opportunities and constraints and issues or problems.
4. Share photos of near-shore conditions, educate about related ecological functions and obtain citizen preferences on desired future conditions.
5. Consult outside experts, as necessary.
6. Identify shoreline management challenges of local concern.
7. Identify opportunities for shoreline protection and restoration.
8. Identify current and potential public access sites.

PRODUCTS

- Press releases
- Website and social media updates
- Planning Commission meetings
- Presentation(s) to Planning Commission and City Council

TASK 6: DRAFT SHORELINE MASTER PROGRAM

1. Planning Commission will hold the community visioning process to identify shoreline issues and opportunities.
2. Planning Commission, decision makers and interested parties to review and discuss:
 - a. Draft general goals, policies and optional general regulations.
 - b. Draft environment designations and environment maps within shoreline jurisdiction.
 - c. Draft environment-specific shoreline use and modification policies, regulations and standards.
 - d. Draft administrative provisions.

PRODUCTS

- Press releases
- Website and social media updates
- Planning Commission meetings
- Update describing draft SMP goals, policies, regulations, standards and administrative provisions reflecting the community visioning process
- Presentation(s) to Planning Commission and City Council

TASK 7: PREPARE PRELIMINARY CUMULATIVE IMPACTS ANALYSIS

1. Planning Commission, decision makers and interested parties to review and discuss:
 - a. Incremental and cumulative impacts analysis of future uses and development, and how no net loss of ecological functions will be achieved.
 - b. Explore opportunities for increased shoreline access.

TASK 8: RESTORATION PLAN

1. Planning Commission, decision makers and interested parties to review and discuss a plan for restoration of degraded areas, impaired ecological functions and sites with potential for ecological restoration.

TASK 9: DEVELOP FINAL DRAFT SMP AND SUPPORTING DOCUMENTS

1. Planning Commission, decision makers and interested parties to:
 - a. Revisit draft SMP and cumulative impacts analysis.
 - b. Review report demonstrating how no net loss will be achieved.

PRODUCTS

- Press releases
- Website and social media updates
- Planning Commission meetings
- Comments on Restoration Plan and draft updated SMP
- Presentation(s) to Planning Commission and City Council

TASK 10: SHORELINE MASTER PROGRAM LOCAL APPROVAL

1. Planning Commission, decision makers and interested parties to:
 - a. Review complete final draft SMP
 - b. Participate in public hearing.

PRODUCTS

- Press releases
- Website and social media updates
- Planning Commission meetings
- Presentation(s) to Planning Commission and City Council
- Public hearings at Planning Commission, City Council (at its discretion)
- Responses to public comments in a revised SMP
- Adopted SMP distributed and available to the public

STAKEHOLDERS

This plan is intended to engage stakeholders that may have an interest in the SMP update process. It is also intended to reach out to other groups and individuals who may not yet have an interest or be compelled to participate, and to encourage their awareness, understanding and involvement in the process.

STAKEHOLDER CATEGORIES

The following types of stakeholders are likely to be important to the SMP update process:

- **Citizens:** Interested citizens across the community, shoreline area residents and property owners.
- **Business/Property owners:** Shoreline area business or property owners and the Ilwaco Merchants Association.
- **Fishers:** Those who make their living harvesting or processing seafood, including charter and commercial boat operators.
- **Environmental interest groups:** Organizations or individuals with expertise or interest in shoreline environmental issues.
- **First nations:** Regional tribes or nations.
- **Local/regional government:** Agencies, decision makers and staff with expertise in local issues, shorelines, the environment and cultural resources, or those who have management responsibility for shoreline area resources.
- **Resource and management agencies:** State and federal agencies with expertise in broad issues, shorelines, the environment and cultural resources, or those who have management responsibility for shoreline area resources.
- **Infrastructure:** Power and telecommunications providers and water, sewer and storm drainage providers.
- **Media:** Local news outlets.

Outreach activities should be focused on keeping these groups engaged and up-to-date on the SMP update progress, issues, meetings and key decisions. Public participation activities are designed to provide “windows into work” at strategic junctures, and to prevent perceptions from these groups that they have not been adequately informed about participating in the process.

SPECIFIC STAKEHOLDERS

The following is a list of specific stakeholders identified to date who are important to notify of the Ilwaco SMP update process:

Category	Stakeholder(s)
General public	Interested citizens
Property owners	Shoreline area residents and property owners
Business/Property owners	Shoreline area business owners MSW Venture LLC Overlook Trails LLC Black Lake Group LLC Ilwaco Merchants Association
Fishers	Salmon for All (gillnetters association) Columbia River Crab Fishermen's Association Ilwaco Charter Association Groundfish Association West Coast Seafood Processors Association Willapa Bay/Grays Harbor Oyster Growers Association Association of Coastal Fisheries Washington Trollers Association
Environmental interest groups	Futurewise Columbia Land Trust Columbia River Estuary Study Taskforce Shoalwater Birders Pacific County Marine Resource Committee
First nations	Chinook Indian Nation Shoalwater Bay Tribe
Local/regional government	Ilwaco City Council Ilwaco Planning Commission Ilwaco Parks and Recreation Commission Port of Ilwaco City of Long Beach Pacific County Board of Commissioners Pacific County Department of Community Development Pacific County Economic Development Commission
Resource and management agencies—state	Department of Ecology Washington State Parks & Recreation Commission Department of Fish & Wildlife Department of Commerce Department of Natural Resources
Resource and management agencies—federal	Army Corps of Engineers, Seattle District EPA, Region 10 Fish & Wildlife Service NOAA Fisheries
Infrastructure	Pacific County P.U.D. No. 2 CenturyTel Ilwaco Water, Wastewater and Streets Departments
Media	Chinook Observer Coast River Business Journal KMUN Radio

OUTREACH ACTIVITIES

Outreach activities will occur throughout the SMP update process and will generally include the following types of activities:

- Development of outreach materials
- Distribution of informational and educational outreach materials to invite greater participation in upcoming workshops or events
- Media relations
- Regularly scheduled meetings (City Council and Planning Commission)
- Public open houses or workshops
- User surveys

Outreach and other materials will be made available on the City website or at City Hall in advance of Ecology deadlines (See Appendix A).

OUTREACH TOOLS

STAKEHOLDER LIST

City staff will maintain a list of stakeholders, community members and organizations interested in receiving SMP update announcements. Notices will be provided by email. The City will update the list with information after each public outreach activity to identify individuals and organizations that attended the activity, describe information resulting from the activity and inventory and respond to project comments.

STAKEHOLDER AND PUBLIC OUTREACH

Prior to each key Planning Commission or City Council meeting, or each public workshop/meeting, the City will notify stakeholders, community members and organizations through one or more of the following means:

- Website and social media postings
- Email
- Notices posted at City Hall and the Ilwaco post office
- Newspaper notices

Notice of all public hearings regarding the SMP update will be published in the local newspaper of record, the Chinook Observer. Legal notice of public hearings will be published not less than 14 nor more than 30 calendar days prior to the date of the hearing. The notice will include the date, time, location and purpose of the hearing, as well as information relevant to those persons with disabilities.

WEBSITE

Stakeholders and interested community members will have access to project updates, reports, meeting notices and agendas on the City's website (www.ilwaco-wa.gov).

MEDIA RELATIONS

The City will post downloadable SMP update meeting materials, and work with the media to create interest in the SMP update process.

PUBLIC RECORDS

Copies of the Public Participation Plan, SMP products, decision documents, staff reports and other project-related information will be made available for public review at City Hall and on the City website.

MEETINGS

PLANNING COMMISSION

Ilwaco Planning Commission meetings will occur bi-monthly or monthly throughout the SMP update process. Review and discussion of the SMP update are anticipated to occur as part of these regularly scheduled meetings or at workshops immediately prior to the regularly scheduled meeting. When specific issues arise or key deliverables are available for review, stakeholders and the community will be specifically noticed of the Planning Commission meeting where they will be discussed or presented, so the public may participate in the discussion or review and provide input. The Planning Commission will also provide direction and recommendations on SMP products at these meetings. City staff will support the Planning Commission with agendas and any required or requested materials.

- **SMP introduction:** Obtain Planning Commission input and recommendation regarding public participation approaches (Task 3) and shoreline jurisdiction boundaries (Task 4). Note that after this introduction, a fairly extensive inventory, analysis and characterization occurs (Task 5) that will not be ready for public input for about seven or eight months.
- **Shoreline visioning:** Following completion of the shoreline inventory, analysis and characterization report, the Planning Commission will conduct a visioning workshop to capture community goals and objectives with respect to the findings of the shoreline inventory and assessment. This workshop is anticipated to be a broad community-wide meeting. A summary of the results of the visioning workshop will be prepared and included in a report supporting the next stage of SMP update development (Task 6).

- **SMP review:** Planning Commission meetings will focus on helping draft general goals, policies, general regulations and other Task 6, 7, 8 and 9 products (See Appendix A), as well as discussing and obtaining feedback on the draft SMP.
- **Local adoption process:** Planning Commission will hold a public hearing and make recommendations to City Council.

CITY COUNCIL

City staff, the city planner and the Planning Commission will periodically brief the City Council about SMP update efforts. The City Council will be invited to all Planning Commission meetings regarding the SMP. Where fitting to the topic, joint City Council/Planning Commission meetings may be held. Following Planning Commission recommendations, the City Council will consider the SMP update. The City Council may, at its discretion, hold additional public meetings or hearings prior to taking action.

ROLES AND RESPONSIBILITIES

The roles and responsibilities of key players are briefly described following:

CITY STAFF & CITY PLANNER

- Review all SMP update materials, print and publish/distribute.
- Coordinate logistics for SMP update public meetings and hearings.
- Work closely with the Planning Commission. Listen fully to and understand its advice and recommendations.
- Coordinate agendas for Planning Commission and City Council meetings and hearings.
- Post/publish meeting notices.
- Produce, print and post meeting packets to website.
- Prepare or assist the consultant with preparation of SMP update products and provide technical assistance.
- Plan, attend and help facilitate visioning workshop.
- Ensure the SMP update protects resources, facilitates public access to the shoreline and balances preservation and restoration with development.
- Adopt a fair and effective SMP in a timely manner.
- Ensure the SMP conforms to requirements of the SMA, the SMA Guidelines and the Ecology-City SMA Grant Agreement.
- Keep a log of all public outreach activities

ACKNOWLEDGEMENTS

The City of Ilwaco is one of numerous government entities in the State of Washington required to update its SMP. We do this in accordance with Ecology's SMP Guidelines, the SMA Grant Agreement and Ecology's Master Program Planning Process. Therefore, there exists a consistent SMP update approach across the state. This consistency of approach leads to a general product consistency, while taking into account local circumstances. For that reason, Ilwaco looked toward its colleagues and their SMP update work products in preparing this plan. Because the City of Long Beach is updating their SMP at the same time as Ilwaco and will have most stakeholders in common, the City primarily mirrored the Long Beach plan for consistency. The City of Long Beach referenced the work of the following cities in their plan: City of North Bend, Town of Friday Harbor, City of Sedro-Woolley and City of Anacortes.

APPENDIX A: SMP UPDATE DELIVERABLES

Task 1: Quarterly Progress Reports:		End of January, April, July and October
Task 2: Secure Consultant and/or Interlocal Services:		12/2/13
Task 3: Public Participation		
▪ Develop Public Participation Plan.		12/30/13
▪ Update Quarterly Progress Reports with public outreach activities.		See above
Task 4: Preliminary Assessment of the Shoreline Jurisdiction		
▪ Prepare preliminary jurisdiction map of Shorelines of the State subject to local SMP.		1/31/14
▪ Prepare SMP submittal checklist for work completed under this task.		1/31/14
Task 5: Shoreline Inventory, Analysis and Characterization		
▪ Prepare draft list of inventory data sources for review and comment		4/30/14
▪ Prepare working maps of inventory information displayed at appropriate scales.		4/30/14
▪ Prepare Shoreline inventory and characterization report with map portfolio that addresses task requirements of sub-tasks .		D: 9/30/14 F: 2/21/15
▪ Prepare SMP submittal checklist for work completed under this task.		9/30/14
Task 6: Draft Shoreline Master Program		
▪ Prepare a community visioning report that summarizes visioning activities, comments, recommendations and goals.		12/30/14
▪ Prepare draft general goals and policies and optional general regulations.		D: 12/30/14 D2: 4/30/15
▪ Prepare draft environment designations and draft environment maps within shoreline jurisdiction.		D: 12/30/14 D2: 4/30/15
▪ Prepare draft environment-specific shoreline use and modification policies, regulations and standards.		D: 12/30/14 D2: 4/30/15
▪ Prepare draft administrative provisions.		D: 12/30/14 D2: 4/30/15
▪ Prepare SMP submittal checklist for work completed under this task.		D: 12/30/14 D2: 4/30/15

Task 7: Prepare Preliminary Cumulative Impacts Analysis		
▪	Prepare a draft cumulative impacts analysis of the SMP demonstrating how no net loss of ecological functions will be achieved.	D: 12/30/14 D2: 4/30/15

Task 8: Restoration Plan		
▪	Prepare a complete restoration plan and implementing strategy.	D: 6/30/15

SUBJECT TO LEGISLATIVE APPROPRIATION FOR FISCAL YEAR 2016 (YEAR 3).
DEADLINES TO BE ADDRESSED BY FORMAL AMENDMENT TO SMA AGREEMENT.

Task 9: Develop Final Draft SMP and Supporting Documents		
▪	Revisit draft SMP and cumulative impacts analysis	
▪	Prepare a report that demonstrates how no net loss will be achieved.	
▪	Prepare SMP submittal checklist for work completed under this task.	

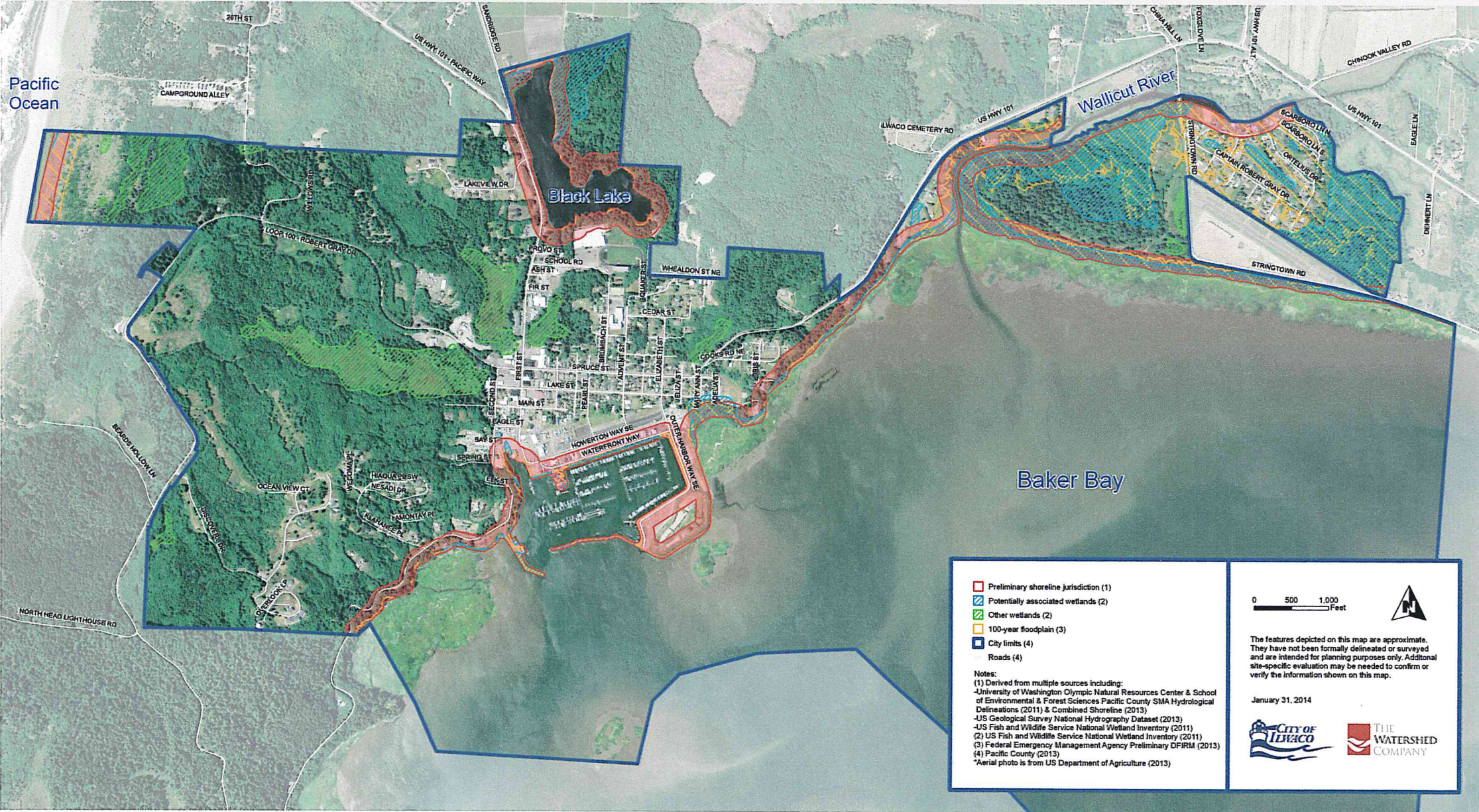
Task 10: Local SMP Adoption Process		
▪	Assemble complete final draft SMP	
▪	Complete SEPA review and documentation	
▪	Provide GMA 60-day Notice of Intent to Adopt	
▪	Hold public hearing	
▪	Prepare a responsiveness summary	
▪	Adopt SMP and submit to Ecology	
▪	Prepare SMP submittal checklist for work completed under this task.	

APPENDIX B: STAKEHOLDER CONTACTS

Stakeholders	Contacts
Interested citizens	Email and Chinook Observer
Shoreline area residents and property owners	City GIS system and email
Shoreline area business/property owners	City business license data and direct mail
Ilwaco Merchants Association	Direct contact at monthly meetings
Salmon for All (gillnetters' association)	Association president (Hobe Kytr)
Columbia River Crab Fishermen's Association	Association president (Dale Beasley)
Ilwaco Charter Association	Association president (Butch Smith)
Groundfish Association	
West Coast Seafood Processors Association	Executive Director (Rod Moore)
Willapa Bay/Grays Harbor Oyster Growers Assoc.	SMP Committee (Dick Sheldon)
Association of Coastal Fisheries	
Washington Trollers Association	Executive Directors (Joe & Sue Dazey)
Futurewise	Shoreline Planner (Dean Patterson)
Columbia Land Trust	Manager (Nadia Gardner)
Columbia River Estuary Study	Director (Denise Lofman)
TaskforceShoalwater Birders	Co-presidents (Helen and Mike Hackett)
Pacific County Marine Resource Committee	Coordinator/Facilitator (Mike Nordin)
Chinook Indian Nation	Chairman (Ray Gardner)
Shoalwater Bay Tribe	Chairperson (Charlene Nelson)
Ilwaco City Council	Mayor (Mike Cassinelli)
Ilwaco Planning Commission	Chair (Ed Ahlers)
Ilwaco Parks and Recreation Commission	Chair (Nick Haldeman)
Port of Ilwaco	Executive Director (Guy Glenn Jr.)
City of Long Beach	Mayor (Bob Andrews)
Pacific County Board of Commissioners	Chair (Lisa Ayers)
Pacific County Dept of Community Development	Assistant Director (Tim Crose)
Pacific County EDC	Executive Director (Phil Philpot)
Department of Ecology	Shoreline Staff (Rick Mraz, Kim Van Zwahlenburg)
Washington Parks & Recreation Commission	Policy & Performance Mgr. (Chris Parsons)
	Park Manager (Evan Roberts)
Department of Fish & Wildlife	Coastal Region, Region 6 (Christopher (Chris) Conklin)
Department of Commerce	Western Region (Tim Gates)
Department of Natural Resources	Pacific Cascade Region (Hugo Flores/Heather Gibbs)
Army Corps of Engineers, Seattle District	Pacific County team (Ron Wilcox, Darren Habel)
EPA, Region 10	Aquatic Resources Unit (Linda Storm)
Fish & Wildlife Service	Willapa Refuge Manager (Jackie Ferrier)
NOAA Fisheries	Northwest Region (Tom Sibley)
Pacific County P.U.D. No. 2	General Manager (Doug Miller)
	Chief of Engineering (Jason Dunsmoor)
Ilwaco Water, Sewer, Streets Departments	Supervisors (Daryl Gardner, Warren Hazen, Dave McKee)
Chinook Observer/Columbia River Bus Journal	Editor (Matt Winter)
KMUN Radio	Manager (Joanne Rideout)

City of Ilwaco Shoreline Master Program Update

Preliminary Shoreline Jurisdiction



CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 2/24/14 Council Business Item:
- B. Issue/Topic: **First Avenue North Sewer Improvement and Brumbach Overlay Project**
- C. Sponsor(s):
 1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
 1. The available project funds were provided by a Department of Ecology loan totaling \$969,572 and a Transportation Improvement Board grant of \$150,692 along with \$7,931 of city funds. To fund additional costs related to an archeological find, the city had approved a change order for \$4,033.

 2. The project occurred during the summer/fall of 2013.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1. Gray & Osborne has recommended the City accept the First Avenue North Sewer Improvement and Brumbach Overlay project as complete and a final voucher has been submitted.
- F. Impacts:
 1. Fiscal: A summary is provided of the costs versus funding and costs versus contracts for engineering/cultural monitoring and construction.
 2. Legal: The attorney has not been requested to review.
 3. Personnel: n/a
 4. Service/Delivery: n/a
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
 1. None
- I. Time Constraints/Due Dates: Retainage cannot be released until 60 days have passed from the project acceptance and releases have been authorized by the appropriate state agencies.
- J. Proposed Motion: **I move to accept the First Avenue North Sewer Improvement and Brumbach Overlay project as complete pending receipt of the affidavits of wages paid and authorize the mayor to execute the Final Contract Voucher Certificate and proceed with project close out.**



February 7, 2014

Mayor Mike Cassinelli
City of Ilwaco
P.O. Box 548
Ilwaco, Washington 98624

SUBJECT: PROJECT ACCEPTANCE AND RELEASE OF RETAINAGE,
1ST AVENUE NORTH SEWER IMPROVEMENT AND
BRUMBACH OVERLAY PROJECT
CITY OF ILWACO, PACIFIC COUNTY, WASHINGTON
G&O #13458.00 & #11428.00

Dear Mayor Cassinelli:

This letter provides the City with guidance regarding accepting the project as complete, and release of the retainage bond.

1. FINAL CONTRACT VOUCHER

We have enclosed the partially executed Final Contract Voucher for this project.

Please sign the enclosed "Final Contract Voucher" and forward a copy to the contractor and Gray & Osborne, Inc.

2. PROJECT COMPLETION ACCEPTANCE

The project has been completed in compliance with the Contract and the contractor has been made aware of the following warranty items:

1. Install centerline and edge sealant (see attached e-mail dated November 5, 2013). Edge sealing is included in Bid Item 14, HMA Cl. 1/2" PG 58-22.
2. Repair asphalt patch at the meter vault. The edges of the patch that was repaired in mid-October 2013 are raveling and the quality of the workmanship is not acceptable to the City or WSDOT. The City has brought this issue to the attention of the paving contractor.



Mayor Mike Cassinelli
February 7, 2014
Page 2

3. Repair the bump in the transition on the north side of the northbound lane. The City has brought this issue to the attention of the paving contractor.

We therefore recommend the City accept the project as complete.

Affidavits of Wage Paid forms for the prime contractor and subcontractor are attached to this letter and the affidavit numbers for each subcontractor have been entered on the Notice of Completion form. Attached for your use is a draft "Notice of Completion of Public Works Contract" form. We have also e-mailed this form to you for your use.

After the City has accepted the project as complete and filled in the date of acceptance on the "Notice of Completion of Public Works Contract" form, the City needs to forward the "Notice of Completion of Public Works Contract" form to the Washington State Department of Revenue, the Washington State Department of Labor and Industries, and the Washington State Employment Security Department.

3. RELEASE OF RETAINAGE

The retainage bond should be released to the contractor contingent upon the following requirements being fulfilled:

1. Sixty days have elapsed since the date of project acceptance as indicated in the City Council meeting minutes.
2. The City receives the Washington State Department of Revenue "Certificate of Payment of State Excise Taxes by Public Works Contractor" (RCW 60.28).
3. The City receives the "Certificate of Payment of Contribution Penalties and Interest on Public Works Contract" from the Washington State Employment Security Department.
4. There are no claims or liens filed for labor and materials furnished on this Contract.
5. The City receives notification from the Washington State Department of Labor and Industries that the contractor and their subcontractors are current with payments of industrial insurance and medical aid premiums.



Mayor Mike Cassinelli
February 7, 2014
Page 3

Please contact the undersigned if you have any questions or concerns regarding these matters.

Very truly yours,

GRAY & OSBORNE, INC.


Nancy E. Lockett, P.E.

NEL/hhj
Encl.

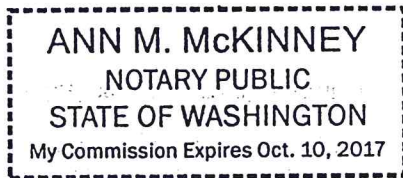
cc: Rognlin's, Inc.
Mr. Chuck Dompier, Resident Inspector, Gray & Osborne, Inc.
Mr. David Dougherty, Washington State Department of Ecology
Mr. Clint Ritter, P.E., Washington State Transportation Improvement Board

Final Contract Voucher Certificate

Contractor Rognlins Inc.			
Street Address 321 W. State			
City Aberdeen	State WA	Zip 98520	Date 1/15/14
Project Number (Owner)			
Job Description (Title) 1st Avenue N Sewer Improvement and Brumbach Avenue Overlay			
Date Work Physically Completed 12/3/13		Final Amount \$913,635.83	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Ilwaco (Owner) nor have I rented or purchased any equipment or materials from any employee of the City of Ilwaco (Owner); I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Ilwaco (Owner) for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same; have paid all labor, material, and other costs for this project; and that I hereby release the City of Ilwaco (Owner) from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



x *[Signature]*
Contractor Authorized Signature Required

Nick Rognlin, Project Manager
Type Signature Name

Subscribed and sworn to before me this *29th* day of *January* 20 *14*
[Signature] Notary Public in and for the State of *Washington*
 Residing at *Aberdeen, WA*

(Owner) Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct.

Approved Date _____

x *[Signature]*
Project Engineer

x _____
City of Ilwaco (Owner)

This Final Contract Voucher Certification is to be prepared by the Engineer and the original forwarded to the City of Ilwaco (Owner) for acceptance and payment.

Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

PROGRESS ESTIMATE NO. 5
DECEMBER 17, 2013

CITY OF ILWACO
 PACIFIC COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 OCTOBER 20, 2013 TO DECEMBER 17, 2013

PROJECT:
 CITY OF ILWACO
 FIRST AVENUE NORTH SEWER IMPROVEMENT PROJECT
 AND BRUMBACH AVENUE OVERLAY
 G&O JOB NUMBER #13458 & #11428

CONTRACTOR:
 ROGLIN'S, INC.
 321 WEST STATE STREET
 ABERDEEN, WA 98520

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	SALES TAX		MATERIALS ON HAND	CONTRACTOR HAS RETAINAGE BOND	TOTAL PAYMENT
		TOTAL EARNED PER PERIOD	RATE (SCH. A ONLY)			
1.	JULY 10, 2013 TO JULY 26, 2013	\$118,109.00	7.80%	\$8,233.60	\$0.00	\$126,342.60
2.	JULY 27, 2013 TO AUGUST 22, 2013	\$280,784.90	7.80%	\$13,773.12	\$0.00	\$294,558.02
3.	AUGUST 23, 2013 TO SEPTEMBER 24, 2013	\$267,735.10	7.80%	\$20,785.84	\$0.00	\$288,520.94
4.	SEPTEMBER 25, 2013 TO OCTOBER 19, 2013	\$181,279.63	7.80%	\$14,041.14	\$0.00	\$195,320.77
5.	OCTOBER 20, 2013 TO DECEMBER 17, 2013	\$8,250.00	7.80%	\$643.50	\$0.00	\$8,893.50
TOTAL:		\$856,158.63		\$57,477.20	\$0.00	\$913,635.83

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 2/24/14 Council Business Item:

B. Issue/Topic: **ATV's and ORV's on City Streets and Trails**

C. Sponsor(s):
 1. Gary Forner 2. David Jensen

Background (overview of why issue is before council): Gov. Inslee has signed into law HB1632 which allows ATV and ORV to travel on public roads, trails and state highways, which have a speed limit of 35 mph or less. The effective date of this legislation is March 1, 2014. The cities of South Bend and Raymond are currently allowing ATV's and ORV's on designated roads. They have or will be passing ordinances allowing such usage. The City of Long Beach is considering a trial period for beach usage and maybe selected city streets. The County is basically silent on this issue and believes that adoption of HR 1632 would set them up for liability issues. The City of Long Beach has suggested joint meetings between Ilwaco and Long Beach to work on legislation that would be similar and not confusing to the public.

D.
E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1.

F. Impacts:
 1. Fiscal:
 2. Legal:
 3. Personnel:
 4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:
 1.

Time Constraints/Due Dates: The city needs to have an ordinance passed by March 1st authorizing or denying ATV/ORV usage in the city.

I. Proposed Motion: **There is no action at this time.**

Transportation Committee

HB 1632

Brief Description: Regulating the use of off-road vehicles in certain areas.

Sponsors: Representatives Shea, Blake, Kristiansen, Sells, Warnick, Upthegrove, Wilcox, Scott, Moscoso, Fagan and Condotta.

Brief Summary of Bill

- Establishes a definition for "wheeled all-terrain vehicle" along with operator, equipment, and registration requirements and related exemptions.
- Establishes locations in which the wheeled all-terrain vehicle may be operated.
- Establishes documentation for required equipment installations for a wheeled all-terrain vehicle.
- Creates the Multiuse Roadway Safety Account.
- Clarifies that local land management requirements must be followed and a process for the operator to receive a citation with or without law enforcement presence.
- Clarifies when off-road vehicle (ORV) registrations and decals are not required for off-road vehicles.
- Increases the age of a person from 13 to 16 years of age that may operate an off-road vehicle on or across a highway or non-highway road.
- Adds definitions for "primitive road" to the definitions of a non-highway road, direct supervision, and emergency management.

Hearing Date: 2/11/13

Staff: Jerry Long (786-7306).

Background:

This analysis was prepared by non-partisan legislative staff for the use of legislative members in their deliberations. This analysis is not a part of the legislation nor does it constitute a statement of legislative intent.

Currently any city, county, or other political subdivision of the State of Washington, or any state agency, may regulate the operation of non-highway vehicles on public lands, waters, and other properties under its jurisdiction; and on streets, roads, or highways within its boundaries by adopting regulations or ordinances, provided such regulations are not less stringent than the provisions of state laws.

A legislative body of a city with a population of less than 3,000 in population, may by ordinance, designate a street or highway within its boundaries to be suitable for use by off-road vehicles. The legislative body of a county may, by ordinance, designate a road or highway within its boundaries to be suitable for use by off-road vehicles if the road or highway is a direct connection between a city with a population of less than 3,000 and an off-road vehicle recreation facility.

Summary of Bill:

The bill establishes a definition for an "wheeled all-terrain vehicle" which is:

- a non-highway vehicle with handlebars that are 50 inches or less in width; has a seat height of at least 20 inches; weighs less than 1,500 pounds; and has four tires having a diameter of 30 inches or less; or,
- a utility-type vehicle designed for, and capable of travel over, designated roads with four or more low pressure tires of 20 PSI or less, a maximum width of less than 74 inches, a maximum weight less than 2,000 pounds, a wheelbase of 110 inches or less, and that meets at least one of the following: (1) a minimum width of 50 inches; a minimum weight of 900 pounds; or a wheelbase of over 61 inches.

Wheeled all-terrain vehicles operated in the state must display a metal tag on the rear of the vehicle. The initial metal tag must be issued with an original off-road vehicle registration. The metal tag must be replaced every seven years at a cost of \$2 to be deposited into the Non-highway and Off-Road Vehicle Activities Program Account. The Department of Licensing (DOL) must design the metal tag and be the same size as a motorcycle license plate and have "Restricted Vehicle" at the top. Space at the bottom left of the tag will be the space for the off-road tab and on the right for an on-road tab. The operator will have a current off-road vehicle registration tab and, in addition, may have an on-road vehicle tab and pay the annual vehicle license fee for the off-road or both off-road and on-road. The initial and renewal on-road registration fee is \$12. A wheeled all-terrain vehicle may not be registered for commercial use. Local authorities may not establish registration requirements for these vehicles.

A person that violates the following areas of operation will commit a traffic infraction. A person may operate a wheeled all-terrain vehicle:

- upon any public roadway of this state having a speed limit of 35 miles per hour or less;
- upon a road or highway road or highway in a city with a population of less than 15,000 unless the city, by ordinance, designates a road or highway to be unsuitable for wheeled all-terrain vehicle use; or
- upon a public roadway, trail, non-highway road, or state highway while being used for emergency management or search and rescue.

A city must post those roads not suitable for wheeled all-terrain vehicle use publically on the main page of the city's website.

A person may not operate a wheeled all-terrain vehicle:

- on state highways, except on a segment that is within the limits of a city and the speed limit is 35 miles per hour or less;
- crossing a public roadway in excess of 35 miles per hour unless the crossing begins and ends on a public roadway with a speed limit of 35 miles per hour or less and the intersection is 90 degrees;
- crossing at an uncontrolled intersection of a state highway; and
- on a public roadway in a city with a population of 15,000 or more unless the city, by ordinance, has approved the vehicles on city roadways.

The operator of a wheeled all terrain vehicle upon a public roadway of the state must have a valid Washington driver's license or a license issued by the state of the person's residence. The operator must follow the rights and duties of a motorcycle, except that the vehicles may not be operated side-by-side in a single lane.

A wheeled all-terrain vehicle must have the following equipment: headlights, one tail lamp for a wheeled all-terrain vehicle and two for a utility-type vehicle; a stop light; reflectors; turn signals during darkness; one handlebar mirror or two if an utility-type vehicle; a windshield unless the operator has eye protection; a horn or warning device; brakes; a spark arrester and muffler; and seatbelts if a utility-type vehicle.

A person operating a wheeled all-terrain vehicle, not including emergency services or vehicles used in the production of agriculture and timber on a public roadway, must provide a declaration that includes:

- documentation of a safety inspection to be completed by a licensed wheeled all-terrain vehicle dealer or repair shop in Washington and certify under oath that the equipment as required meets state and federal law. A person making a false statement regarding the inspection is guilty of false swearing, a gross misdemeanor;
- documentation that the dealer or repair shop did not charge more than \$50 per inspection;
- a statement that the dealer or repair shop is entitled to the full amount charged;
- a vehicle identification number verification; and
- a release signed by the owner of the wheeled all-terrain vehicle that releases the state from any liability.

The DOL must track wheeled all-terrain vehicles in a separate registration category for reporting purposes.

The bill creates the Multiuse Roadway Safety Account (Account). Receipts from the new on-road use registration fee of \$12 must be deposited into the Account and only be spent after appropriation. The Washington State Department of Transportation will administer a grant program for:

- counties to perform engineering analysis of mixed vehicle use on county roads;
- local governments to erect signs providing notice that wheeled all-terrain vehicles are present or crossing roadways;
- law enforcement for defraying costs due to wheeled all-terrain vehicles; or
- to investigate accidents involving wheeled all-terrain vehicles.

Grants must be prioritized first by marking highway crossings warning motorists that wheeled all-terrain vehicles may be crossing when a recreation parking lot is on the other side of a roadway from the actual recreation facility. Signs must conform to the Manual on Uniform Traffic Control Devices. The Account will retain investment earnings.

A person who operates a wheeled all-terrain vehicle upon public lands must follow local land management requirements. If the person is found in violation, it is a traffic infraction with a penalty of up to \$500 by any law enforcement officer. If the infraction was not committed in the officer's presence, as long as there is reasonable evidence after an investigation of the violation and probable cause, then the officer must prepare a ticket of infraction and serve it upon the operator of the wheeled all-terrain vehicle. At a minimum, the evidence must include the time, location, and metal tag number or vehicle description.

The off-road vehicle (ORV) registrations and decals are not required for off-road vehicles:

- operated on and across agricultural and timber lands owned or leased, or managed by the off-road vehicle owner or operator or owner's employer;
- when used for emergency management under the authority or direction of an agency that engages in emergency management or search and rescue; or
- when used by persons who, in good faith, render emergency care or assistance with respect to an incident involving off-road vehicles and will not be liable for civil damages resulting from rendering assistance, other than acts of omissions constituting gross negligence or willful or misconduct.

The bill adds to existing authorizations that it is lawful to operate an ORV on any trail, non-highway road, or highway while being used under the authority or direction of an agency that engages in emergency management, search and rescue, or law enforcement official duties.

The bill increases the age of a person from 13 to 16 years of age that may operate an off-road vehicle on or across a highway or non-highway road. This does not apply when the person is under 16 and: the vehicle is being used for emergency management or rendering emergency care or assistance with respect to an incident involving off-road vehicles. A person may also operate an off-road vehicle across a highway, if at that crossing, signs indicate that wheeled all-terrain vehicles may be crossing, or on a non-highway road or trail designated for off-road vehicles use under the direct supervision of a person that is at least 18 years old with a valid driver's license. The age restriction does not apply to vehicles used in the production of agricultural or timber products on and across lands owned, leased, or managed by the owner or operator of a wheeled all-terrain vehicle or the operator's employer.

The bill changes the existing exemption for a person not having to wear a motorcycle helmet when operating on agricultural lands to "production of agricultural and timber products on and across lands owned or leased, or managed by the owner or operator of the off-road vehicle or the operator's employer."

The bill expands the use of existing ORV funds to publicly owned lands that come into private ownership in a federally approved land exchange completed between January 1, 1998, and January 1, 2005.

The bill adds definitions for:

- "primitive road" to the definition of a non-highway road;
- direct supervision; and
- emergency management.

Appropriation: None.

Fiscal Note: Available.

Effective Date: The bill takes effect on March 1, 2014.

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 2/10/14, 2/24/14 Council Business Item:

B. Issue/Topic: **Building Permit Fees**

C. Sponsor(s):

1. David Jensen
- 2.

D. Background (overview of why issue is before council):

1. In July of 1998, the City of Ilwaco contracted the city's building inspection tasks to the City of Long Beach. The fees were to be set and collected by the City of Ilwaco and the City of Long Beach was to be paid half of the fee. The City of Long Beach, however, collects the fee and periodically remits half to the City of Ilwaco. In 1999 the City of Ilwaco passed Ordinance 627 which implemented the uniform development code. The ordinance stated that fees would be set by resolution. In 1999, a resolution was passed setting various fees, but it appears they did not include the building permit fees. In 2004 Ordinance 693 was passed repealing the resolution and updating the fees.
2. For the past two years, the building inspector has used the current International Code Council (ICC) table to calculate building permit fees for both Ilwaco and Long Beach. Prior to that, the table that Pacific County had was used.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The City of Ilwaco needs to pass a resolution adopting the method of calculating the building permit fee.

F. Impacts:

1. Fiscal: The City of Ilwaco will receive half of the fee and the other half will be retained by the City of Long Beach.
2. Legal: The City Attorney has been asked to review the resolution.
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

- 1.

- I. Time Constraints/Due Dates: There is currently a building permit application waiting for the fee to be assigned.
- J. Proposed Motion: **I move to adopt the resolution establishing building permit fees per 15.84.040 of the Uniform Development Ordinance #627.**

**CITY OF ILWACO
RESOLUTION NO. 2014-XX**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, ESTABLISHING
BUILDING PERMIT FEES PER 15.84.040 OF UNIFORM DEVELOPMENT
ORDINANCE #627**

WHEREAS, it is the desire of the City Council to establish the manner building permit fees are assessed.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Building Valuation. Upon receipt of a building permit application, the building inspector shall determine and assess the building valuation based on the current International Code Council (ICC) table multiplied by 75%.

Section 2. Building Permit fee. The cost of checking the plans for new construction, remodels that include changes to the outside of the structure, or remodels that include tearing down and re-building within the prior building line shall be assessed by a building permit fee per the table below based on the building valuation. The fees for a remodel that is only on the interior of the structure shall be discounted by 50%.

Total Valuation (plus 65% of Value for Plan Check Fees)

\$1.00 to \$500.00 - \$23.50	\$23.50
\$501.00 to \$2,000.00 - \$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.	\$23.50+\$3.05 per increment
\$2,001.00 to \$25,000.00 - \$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$69.25+\$14.00 per increment
\$25,001.00 to \$50,000.00 - \$401.35 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.	\$401.35+\$10.10 per increment
\$50,001.00 to \$100,000.00 - \$650.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.	\$650.75+\$7.00 per increment
\$100,001.00 to \$500,000.00 - \$993.35 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.	\$993.3 +\$5.60 per increment
\$500,001.00 to \$1,000,000.00 - \$3,233.72 for the first \$500,000.00 plus \$4.74 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	\$3,233.72+\$4.74 per increment
\$1,000,001.00 and Up - \$5,608.72 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof.	\$5,608.72+\$3.65 per increment

*The values were taken from the 1997 Uniform Building Code Table 1-A.

Additionally, the applicant shall be financially responsible for any and all engineering services and other professional consulting/legal services deemed necessary by the city for completing the permit and planning review. These additional fees, if any, shall be paid in full prior to the issuance of final decisions on any application requiring administrative action.

Section 3. Severability. If any section, sentence, clause or phrase of this resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 4. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF FEBRUARY, 2014.

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, Deputy City Clerk

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE:

Building Valuation Data – February 2014

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2014. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2012 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and

does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.

2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$158.70/sq. ft.
3. Permit Fee:
Business = 16,000 sq. ft. x \$158.70/sq. ft x 0.0075
= \$19,044

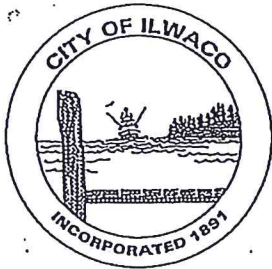
Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{a, b, c, d}

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	224.49	217.12	211.82	202.96	190.83	185.33	196.14	174.43	167.83
A-1 Assembly, theaters, without stage	205.71	198.34	193.04	184.18	172.15	166.65	177.36	155.75	149.15
A-2 Assembly, nightclubs	177.15	172.12	167.31	160.58	150.83	146.74	154.65	136.68	132.81
A-2 Assembly, restaurants, bars, banquet halls	176.15	171.12	165.31	159.58	148.83	145.74	153.65	134.68	131.81
A-3 Assembly, churches	207.73	200.36	195.06	186.20	174.41	168.91	179.38	158.02	151.41
A-3 Assembly, general, community halls, libraries, museums	173.36	165.99	159.69	151.83	138.90	134.40	145.01	122.50	116.89
A-4 Assembly, arenas	204.71	197.34	191.04	183.18	170.15	165.65	176.36	153.75	148.15
B Business	179.29	172.71	166.96	158.70	144.63	139.20	152.43	126.93	121.32
E Educational	192.11	185.49	180.05	171.90	160.09	151.62	165.97	139.90	135.35
F-1 Factory and industrial, moderate hazard	108.42	103.32	97.18	93.38	83.24	79.62	89.22	68.69	64.39
F-2 Factory and industrial, low hazard	107.42	102.32	97.18	92.38	83.24	78.62	88.22	68.69	63.39
H-1 High Hazard, explosives	101.53	96.44	91.29	86.49	77.57	72.95	82.34	63.02	N.P.
H234 High Hazard	101.53	96.44	91.29	86.49	77.57	72.95	82.34	63.02	57.71
H-5 HPM	179.29	172.71	166.96	158.70	144.63	139.20	152.43	126.93	121.32
I-1 Institutional, supervised environment	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
I-2 Institutional, hospitals	302.44	295.85	290.11	281.84	266.80	N.P.	275.58	249.09	N.P.
I-2 Institutional, nursing homes	209.38	202.79	197.05	188.78	175.72	N.P.	182.52	158.01	N.P.
I-3 Institutional, restrained	204.27	197.68	191.94	183.67	171.10	164.68	177.41	153.40	145.80
I-4 Institutional, day care facilities	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
M Mercantile	132.04	127.01	121.20	115.47	105.47	102.39	109.54	91.33	88.45
R-1 Residential, hotels	179.14	172.89	167.90	160.83	147.95	144.10	160.52	132.93	128.36
R-2 Residential, multiple family	150.25	143.99	139.01	131.94	119.77	115.91	131.62	104.74	100.18
R-3 Residential, one- and two-family	141.80	137.90	134.46	131.00	125.88	122.71	128.29	117.71	110.29
R-4 Residential, care/assisted living facilities	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
S-1 Storage, moderate hazard	100.53	95.44	89.29	85.49	75.57	71.95	81.34	61.02	56.71
S-2 Storage, low hazard	99.53	94.44	89.29	84.49	75.57	70.95	80.34	61.02	55.71
U Utility, miscellaneous	75.59	71.22	66.78	63.37	56.99	53.22	60.41	44.60	42.48

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted



CITY OF ILWACO

301 Spruce Street • P.O. Box 548
Ilwaco, WA 98624

Phone: 360-642-3145

Fax: 360-642-3155

BUILDING INSPECTION SERVICE CONTRACT

THIS AGREEMENT, effective the 1st day of July, 1998, by and between the CITY OF LONG BEACH and the CITY OF ILWACO.


WITNESSETH

That in consideration of the terms and the conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

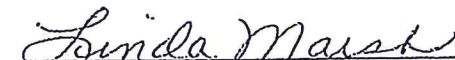
- I. The City of Long Beach hereby agrees to perform inspection and plan review for the City of Ilwaco in accordance with portions of the State Building Code as defined by Chapters 19.27.031 (1), (2), (4), and (5) and 19.27A.010 (1), (2), (4), (5), and (6), RCW, and as amended and updated by the State Building Code Council pursuant to Chapter 19.27.074, RCW.
- II. Building inspection services shall commence July 1, 1998 and shall continue until termination on behalf of either the City of Long Beach or the City of Ilwaco. Either party may abrogate the services provided by this contract following a thirty (30) day written notice to the other party.
- III. Subject to the City of Long Beach fiscal limitations, the City of Long Beach agrees to employ personnel in the Department of Public Works and to provide the materials and to cause to be done the above described work and to provide technical assistance to the City of Ilwaco required to assure compliance with the code enumerated in Section I.
- IV. For services provided, the City of Ilwaco hereby agrees to reimburse the City of Long Beach for fees collected in accordance with the permit fee and plan review fee schedules established in the applicable codes for the inspection and plan review services provided. This reimbursement shall be fifty percent (50%) of the total fees collected by the City of Ilwaco.
- V. It is agreed by the City of Long Beach and the City of Ilwaco that no inspection services are implied in this contract nor will inspection services be provided for enforcement and/or compliance with the following codes:
 1. Chapters 19.27.031 (3) and 19.27.010 93), RCW, and as amended and updated by the State Building Code Council pursuant to Chapter 19.27.074, RCW.
 2. Uniform Code for the Abatement of Dangerous Buildings published by the International Conference of Building Officials.

- VI. It is further agreed that in providing building inspection and plan review services stipulated herein, the building official and the building inspector(s) are acting as agents of the City of Ilwaco and shall abide by all ordinances and regulations as provided by the City of Ilwaco. In accepting this agreement, the City of Ilwaco agrees to protect and save harmless the City of Long Beach, the building official and the building inspector(s) from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons, corporation or property by reason of the performance of any such works, character of materials used or manner of installation, maintenance and operation or by the improper occupancy of rights of way or public place or public structure, and in case any such suit or action is brought against said City of Long Beach, building official or buildings inspector(s) for damages arising out of or by reason of any of the above causes, the City of Ilwaco will, upon notice or commencement of such action, defend the same at its cost and expense and will fully satisfy any judgement after the said suit or action shall have finally been determined if adverse to the City of Long Beach, the building official and/or the building inspector(s).

CITY OF: ILWACO



Michael J. Meno, Mayor

ATTEST:

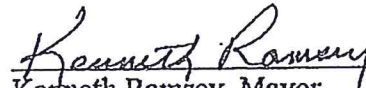

Linda Marsh, City Clerk-Treasurer

DATE: May 12, 1998

APPROVED AS TO FORM:


James Finlay, City Attorney

CITY OF: LONG BEACH


Kenneth Ramsey, Mayor

ATTEST:


Nabil Shawa, City Administrator

DATE: 6/1/98

DATE: _____

ORDINANCE #693

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON ESTABLISHING NEW PLANNING AND DEVELOPMENT FEES AND REPEALING RESOLUTION 99-01.

WHEREAS, planning and development requests require staff time to review requests, determine appropriate procedures, prepare reports, findings of facts, and other administrative records; and

WHEREAS, State law allows municipalities to charge full cost of processing land use applications;

NOW THEREFORE, be it ordained by the City Council of the City of Ilwaco, Washington as follows;

Section 1. Fees Established.

The following fees shall apply to the respective permits. Additionally the applicant shall be financially responsible for any and all engineering services and other professional consulting/legal services deemed necessary by the City for complete permit and planning review. These additional fees, if any, shall be paid in full prior to final signing of any permits, final plats, Mylar, etc.

Variance	375 – Residential/750 – Commercial
Conditional Use	500
Rezone	750
Comprehensive Plan Amendment	500
Boundary Line Adjustment	250
Development Regulations Amendment	500
Long Plat Preliminary	2000 + 250 p/lot
Long Plat Final Approval	1,000
Short Plat	1000 + 250 p/lot
Site Plan Review – Commercial	250
Site Plan Review – Residential	200
Shoreline Permit	750-Residential/1,000-Commercial
Shoreline Conditional Use	750
Shoreline Exemption	250
Vacation of Public Right of Way	500
SEPA Checklist	300
SEPA Documents Review	500
Annexation	1000
Flood Plain Permit	200
Administrative Appeal	300

Section 2. Repeal of Conflicting Ordinances.

All previous ordinance and resolutions are hereby repealed insofar as they may be in conflict with this ordinance.

Section 3. Severability.

The provisions of this ordinance are hereby declared to be severable. If any portion of this ordinance is abjudged by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4. Effective Date.

This ordinance shall be in full force and effect five days from and after its passage, approval, and publication in the manner required by law.

Passed by the City Council of the City of Ilwaco this 13 day of December, 2004.

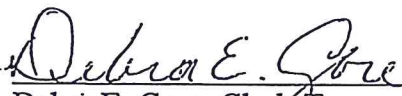
Ayes 5

Nays 0

Absent 0



Edward W. Leonard, Mayor



Debra E. Gore, Clerk-Treasurer

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 2/24/14 Council Business Item:
- B. Issue/Topic: **Indian Creek Reservoir Project**
- C. Sponsor(s):
 1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
 1. The available project funds were provided by a Department of Health Drinking Water SRF loan totaling \$585,000. Thirty percent of the loan is forgivable. To fund additional costs related to gate valves, the city had approved a change order for \$6,650.

 2. The project occurred during the summer/fall of 2013.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1. Gray & Osborne has recommended the City accept the Indian Creek Reservoir project as complete and a final voucher has been submitted.
- F. Impacts:
 1. Fiscal: A summary is provided of the costs versus funding and costs versus contracts for engineering and construction.
 2. Legal: The attorney has not been requested to review.
 3. Personnel: n/a
 4. Service/Delivery: n/a
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
 1. None
- I. Time Constraints/Due Dates: Retainage cannot be released until 60 days have passed from the project acceptance and releases have been authorized by the appropriate state agencies.
- J. Proposed Motion: **I move to accept the Indian Creek Reservoir project as complete pending receipt of the affidavits of wages paid and authorize the mayor to execute the Final Contract Voucher Certificate and proceed with project close out.**

Elaine McMillan

From: Ryan Walters [rwalters@g-o.com]
Sent: Thursday, February 20, 2014 9:06 AM
To: Elaine McMillan
Cc: Adam Miller
Subject: Project Closeout - Indian Creek Reservoir
Attachments: Final Contract Voucher - Signed.pdf; Affidavits - 2-20-14.pdf; Final Pay Estimate #4 - Signed.pdf; Notice of Completion of Public Works Contract.pdf; Release of Retainage Progress Estimate - Signed.pdf; Certificate of Occupancy Pacific County.pdf

Elaine,

Attached are all of the project closeout items, minus the Final Progress Estimate Letter which is currently in typing. Once that is completed, I will send your way. I will also be mailing out signed copies to you this afternoon. This should closeout our end of the project. I would appreciate copies of anything else you receive/send out on your end that I do not already have for file keeping. Let me know if you need anything else.

Sincerely,

Ryan Walters, Civil Designer, E.I.T.
Gray & Osborne, Inc.
701 Dexter Ave N. Suite 200
Seattle WA, 98109

Ph(206)284-0860
Fx(206)283-3206

Electronic File Transfer-

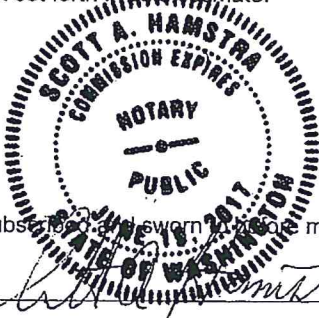
Note that these electronic files are provided as a courtesy only. Gray & Osborne, Inc. in no way guarantees the accuracy or completeness of the digital data contained within these files. Furthermore, Gray & Osborne, Inc. assumes no liability for any errors or omissions in the digital data herein. Anyone using the information contained herein should consult the approved or certified hard copy drawings or reports for the most current information available.

Final Contract Voucher Certificate

Contractor Mt. Baker Silo, Inc.			
Street Address P.O. Box 979			
City Lynden	State WA	Zip 98264	Date February 10, 2014
Project Number (Owner) 12459.00			
Job Description (Title) Indian Creek Reservoir - Rebid			
Date Work Physically Completed February 5, 2014		Final Amount \$458,745.44	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Ilwaco (Owner) nor have I rented or purchased any equipment or materials from any employee of the City of Ilwaco (Owner); I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Ilwaco (Owner) for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same; have paid all labor, material, and other costs for this project; and that I hereby release the City of Ilwaco (Owner) from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X [Signature]
Contractor Authorized Signature Required

Norm Heerspink
Type Signature Name

Subscribed and sworn to before me this 18th day of February 20 14

X [Signature] Notary Public in and for the State of Washington

Residing at _____

City of Ilwaco (Owner) Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct.

Approved Date _____

X [Signature]
Project Engineer

X _____
City of Ilwaco (Owner)

This Final Contract Voucher Certification is to be prepared by the Engineer and the original forwarded to the City of Ilwaco (Owner) for acceptance and payment.

Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

COMMERCIAL CERTIFICATE OF OCCUPANCY



Pacific County Department of Community Development BUILDING DIVISION

This certificate is issued pursuant to the requirements of the applicable International Building Code and certifies that, at the time of final inspection, this structure was in compliance with the Pacific County's uniform construction codes regulating the building construction or the use.

Permit No.: B130067LB

Date of Final Inspection: 01/08/2014

Parcel No.: 10102931002

Use Code: U

Address: 122 WALBERG RD LB

Owner: CITY OF ILWACO
P O BOX 548
ILWACO, WA 98624
Phone: 360-642-3145

Contractor:

Phone:

License No.:

Final Inspection By:

BOB HAZEN

1/8/14